

Salesforce Team Leader Committee Minutes
September 9, 2024
3 pm – 4 pm
Chair: Mike Thompson

In attendance: Lois Baldwin, Nkenge Bergan, Renee Daudert, Erin Dominianni, Lori Evans, Angela Marsh-Peek, Mike Thompson

Absent: Sarah Hubbell

The meeting minutes from 3.4.24 were approved

- I. Address cleaning software
 - a. Duplicates
 - i. Discussed sorting and flagging addresses
 - ii. Discussed software that validates the address through the Post Office
 - b. Fraud
 - i. Discussed a new software that would help with fraud that other colleges use
 - ii. The group had discussed that they had used it before and it did not go well
 - iii. There was a discussion that there is no need yet for software because the gate we have in place is working.
 - c. Action Item: New capital item requests are to be turned in by December for the 2025-2026 fiscal year. The purchase of the items will not take place until July 2025.

- II. General Updates from the group
 - a. Assessment
 - i. There will be a self-guided placement for English and Math courses
 - ii. The system will recommend a pre-req course to start with based on the student's placement results
 - iii. Pre-Calc course will still need to use the ALEKS System
 - iv. Discussed that our partners will decide on how they let students in courses
 - v. It was discussed that there might be confusion in messaging this placement test

 - b. Tracking EMC and DE
 - i. The group discussed there is no distinguishing between an EMC student and a DE student. As of now, it is self-reported by students
 - ii. Action item: Find a way to distinguish between EMC and DE

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III. Other

- a. Group discussed Salesforce and editing events. Members thought that a training session would be helpful

The meeting was adjourned at 3:45 pm