

## **Orientation Committee Meeting Agenda**

**March 8, 2024**

Attendance: R. St. John, N. Bergan, S. Hubbell, D. Lindsley, A. Bergkamp

Absent: J. Buysse, M. Hurst, D. Cunningham, N. Lovely, A. Marsh-Peek

1- Orientation Items that Can Wait: We reviewed a spreadsheet of items that are currently highlighted in our Orientation presentation that we thought could wait to be sent to new and returning students at a later date within the semester. Nkenge will update the spreadsheet based on the conversation and send to the committee for review.

2- EDU 104/FYE Video: Asked the committee members to review these items under the Registration Banner in our MYValley portal.

3- Making Orientation Mandatory Discussion: The group discussed the importance of making Orientation mandatory again as it ensures students completed all important touchpoints as they matriculated on campus.

There would be a reactive hold placed on the student that would ensure they attended an Orientation before registering for the next semester's courses. There would be intentional messaging over the course of their first semester communicating the need to complete an Orientation and a checklist will be generated along the way informing the student of the necessary next steps.

The consensus was to make it mandatory for most students except those that are transfer or guest students. Those who are returning students, we'd need to look to see how long it's been since they were with us; if inactive for 2 years or more, they would need to attend an Orientation. All HS, FTIAC and New students must attend Orientation.

The students who attend a Get It Done event would be asked to complete an online Orientation.

**Next Meeting: April 30 from 4-5pm.**