

# NSO Committee Meeting Minutes 12/1/17

Members Present: Coty, Laura, Natalie, Colleen, Sue, Cheryl, Ezra, Megan, Levi

Sub-Committee Recommendations;

*Folders:*

- Have an updated design for new folders. On the inside, we will have points of contact listed.
- Put in "Probation Sheet" — Colleen
- Minor updates to "Important Dates" Sheet regarding financial aid — Sue

*Supporting Your Student:*

- Change prezi background from black to white with black lettering. Background and lettering color is sometimes distracting for your audience.
- BECOMING A SUPPORTIVE RESOURCE slide; after Resources at KVCC add: (including mentorship programs)
- RESOURCES at KALAMAZOO VALLEY slide; ensure all services are listed. Arrange services in alpha order.
- WAYS TO SUPPORT YOUR STUDENT slide; replace current picture with a family nucleus picture.
- BOOKS AND SUPPLIES slide; highlight the "consult class requirements before buying books & supplies.

*Get Started:*

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*Your College Success:*

- Beginning video to be deleted.

-Recommend getting faculty member(s) to be interviewed & give tips on how to be successful in the classroom and what to expect.

-List the number or organization we currently have.