

To: Food Share
From: Robyn Schieber
Subject: Minutes of January 25, 2022

Members Present: Coty Dunten, Sherry Webber, Erin Dominianni, Hristina Petrovska, , Amy Brandt, Nathan Rickey, and Robyn Schieber

Not present: Melody Woods, Valerie Owens,
Rosie Florian

Updates:

Review of holiday and end of semester distributions: Cost of holiday share
Aramark helped pack the extras. Boxes packed successful distribution. If the box contents had to be purchased at Meijer the cost estimated would be \$81.26. Ou

Coty said that Dr. Washington dropped off a donation and he offered to give us a Brussel sprout recipe for the holiday box.

Grant updates:

Coty reported that we have received the funding from the Giving Well Foundation. \$4500 total divided as \$2500 for equipment and \$2000 for locally sourced meat. Coty and Rosie have set up the meat that would be purchased from the grant.

Hristina suggested that for the equipment giveaway we give students a choice on what they would like. Coty stated that we could easily put a button on the sign up for students to choose what they would like to receive.

What's going well, what needs improvement?

We had 148 students sign up for the first Food Share at TTC. This is the biggest distribution we have had.

Out of 148 shares we had 25 shares boxes that were not claimed. All unclaimed shares were claimed by students. Robyn will continue to track students who picked up. She will be sure to set up the list to reflect no shows and cancellations. Capacity for Food Share:

We will consider capping the list at 100 and have a waiting list. We will wait 3 more weeks before we cap the sign-up list.

Email will be sent if the 3rd distribution is over 100 we will cap the next list.

We need to consider when we set-up the dates for Food Share, for holiday dates when the college is closed. We may need to consider capping the 1st Food Share at 100 if near a Holiday.

Other:

Sherry informed us of a visit from Kellogg's that will be happening on March 10 at the Food Innovation Center. They would like to see us packing boxes. Erin will accompany the group from Kellogg at the Food Innovation Center. The group will include Nkenga Bergen, Paige, Linda, Dr. Washington, Erin, Stephanie S. from Kellogg Better Days, Tony L. from United way. We will have hats from the Food Innovation Center and possibly a plant.

Robyn proposed that we have a phone line for Food Share that everyone has access to. Erin will connect with Alisa for the Food Share phone and have it connected to the Food Share email for everyone to check.

Erin wants to put a video of Food Share on the web page. She will submit a IT ticket and get with Ana on her return. Amy is going to place a thumbnail in the Food Resource Guide.

Video on Food Share page Erin will submit IT ticket and get with Ana on her return.

Erin proposed that we ask to allow students to volunteer for Food Share. This was after we received several request from students that would like to volunteer for Food Share distribution. Coty will speak with Brian Lueth about allowing students to volunteer.

Robyn stated that the Lab assistants from the CAH may be able to come help with packing shares. Update at the next meeting.

Erin will have an email sent out that we still need volunteers for Food Share distribution sign-up.

Thank you notes to send to volunteers and partners. Robyn will meet with Coty in the near future to discuss when we will send out notes and or emails to volunteers..

Nathan and Erin are working on getting additional signage for Food Share distribution. Nathan will store the new signs at Texas Township.

Next Meeting: February, 16 2022, via Zoom at 2 pm.

<https://us02web.zoom.us/j/83975884450?pwd=aU1rTm5jMklscXFYZklyZkxCSVNYUT09>

Meeting ID: 839 7588 4450 Pass Code: **3663**