

To: Food Share
From: Robyn Schieber
Subject: Minutes of September 21, 2021

Members Present: Coty Dunten, Erin Dominianni, Hristina Petrovska, Rosie Florian, Robert Post, Anastacia Danoski, Amy Brandt, Nathan Rickey, and Robyn Schieber

Not present: Melody Woods, Sherry Weber, Valerie Owens,

Grants:

- Erin requested numbers from Robyn to complete the information for the Okun Grants
- Erin is working on the application for the Okun grant.
- Coty is working on a newsletter to include with the grant, It will include information about the Holiday boxes, the video from WWMT, how we build shares from the beginning to end, and quotes and emails of appreciation from students.
- The budget for the grant was discussed and it was unanimously agreed to increase the amount we are asking for to \$35,000 based on inflation and the increase in the number of students that are signing up for Food Share.
- Erin suggested that Coty include the feedback from the survey in the newsletter for the grant.
- Erin is going to have Tracy Labadie go over the grant and then Dr. Washington will give the final approval to send forward to the Okun committee.
- Coty suggested that we share the list of farm suppliers for Valley Food Share with the KV Focus so they can see who they can also support locally.
- The list of Farmers and suppliers was shared with Erin and will be put in “Google Drive”.

Recipes and Web page:

- Anna Danoski is here to help us with the design for the web page recipes and how to organize them.
- Suggestions made: Categorize, types, season, keyword search.
- Anna suggested that we have images such as when we were building the Food Share holiday boxes that are on Flickr.
- Include additional food resources on the web page
- Erin will Update frequently asked questions.
- Amy suggested to lib guides that she would pull together nutrition information and local resources that we could update and put a link in the sidebar on the web page.
- Amy is going to send the committee an example of the lib guide to view.
- Coty suggested that instead of a sidebar we have the tabs like International Services has on their web page.

- A suggestion was made to have a video on the web page.
- We will create a folder labeled web page in google drive with the recipes and ideas for the web page.
- Make shared drive available to all members and Anna.

Additional:

- The committee discussed going forward that if a student misses more than 3 pick-up times that do not call or email to cancel, will not be able to sign-up for Food Share for the remainder of the semester they will be given other food assistance information.
- Faith is going to pick up the boxes for the Nursing, and RCCP students when they sign up,
- Robyn will track the sign-up and send Coty a list when a student is in jeopardy of losing their signup privileges. Coty will email the students who are in jeopardy.
- Erin has had handouts made with the dates for Food Share distribution to the faculty to share with their students.
- Nathan suggested that we have a sign holder with information about Food Share when we are distributing to help answer questions to the students that do not know about Food Share.
- It was discussed that we cap the sign-up for Food Share. We will see how the next few weeks of sign-ups go before decisions are made on capping the sign-up.

Next meeting is on Monday November 1:

<https://us02web.zoom.us/j/6858772322?pwd=R2M1RUhqMnhNdXdsc045NVBHZ0dRZz09>

Meeting ID: 685 877 2322

Pass Code: 3663