

# MINUTES

## FACULTY SUCCESS CENTER ADVISORY COMMITTEE

Mar 24, 2023

TTC Room 4380

1. Call to Order: 8:01am
2. Welcome and Introductions: Marty Adams, Joe Brady, Kimb Grubka, Gail Fredericks, Erin Shufro, Molly Pfaff, Mary Morehouse, David Kobb, Meredith Holland, Diane Roushangar, Jim Ratliff, Steve Ott, Jenny Ott, Philipp Jonas, Halea Kasishke, Bill deDie, Cynthia Schauer, Renee Martin
3. Approved minutes from Feb 17, 2023
4. Gave updates on FERPA Instructional Sub-group
5. April 28 Summit
  - a. Draft schedule:
    - i. Coffee and refreshments in the A Gym. Summit will be faculty-only, but Dr. Washington is providing a college-wide lunch.
    - ii. All faculty assigned to groups and taking the FERPA, Title IX, and Active Violence sessions. During ALC, faculty can choose between two sessions (Simple Syllabus and Email/IT training.)
      1. **TBD: if there's another option for faculty who have recently completed Active Violence training.**
    - iii. Arbor Day ceremony (not part of Summit) during lunch so faculty can attend if they want to.
  - b. Service Fair Discussions:
    - i. Faculty will discuss three "student scenarios" with Student Services as 20-minute moderated discussions on a particular topic.
    - ii. Topics are academic honesty, early alert, and TBD. **Gail will reach out via email for this group to write the third scenario.**
    - iii. **Requested that each scenario is written from two different perspectives**
  - c. Other wording changes:
    - i. **Add the language "Doors open" at 7:30 and then "Kickoff" at 8:15 when Paige starts announcements.**
    - ii. **Lunch, breakout, and ALC registration form: Make it clear that lunch is provided, and add "ALC - anyone is welcome".**
6. Fall 2023 Summit

- a. Sue Ellan Christian doing faculty keynote, may do a breakout, possibly at the museum to see her exhibit.
  - b. No call for proposals yet, as schedule depends on whether Dr. Washington is ok with doing Summit downtown. More info at April meeting.
  - c. **If approved, send Linda Depta venue ideas other than the Radisson. (Needs to hold 400 people.)** AWH could hold breakouts, but not general sessions.
  - d. **Kim needs to know if Dr W isn't paying for lunch so she can plan FA luncheon**
7. Winter 2024 Summit not discussed
8. Other:
- a. Workshop updates/feedback
    - i. April 14 Techno-rama: Alison Nord on Canvas scheduler and Redirect Tool, Philipp Jonas on recording video, Molly Pfaff repeat Summit session on ChatGPT, and Dave Swan on accessibility and UDL
  - b. Simple Syllabus
    - i. Has gotten positive feedback
    - ii. **Call for Summer volunteers**
      - 1. Kim G volunteered DHY 139
  - c. Other:
    - i. Jim R had double virus software on his computer: what other faculty are having this issue? Make sure IT is aware of it
9. Next Meetings (in-person TTC 4380): **Moved to 8am on April 21** (was previously scheduled for 11am)
10. Adjournment: 8:46am