

## Faculty Advisory Team Meeting Minutes

October 15, 2021

11:00 am Zoom

1. **Call to Order:** 11:04
2. **Attendees:** G. Fredericks, J. Ott, C. Schauer, B. Purdy, V. Owens, B. Murray, Mary Morehouse, W. deDie, J. Stasiuk, J. Brady, M. Pfaff, C. Almeda, T. batson, H. fish
  - a. New: Meredith Holland, Nicole Bauman, Kathy Kerstetter
3. **Notes from 4/9/2021** - approved
4. **Summit Winter 2022**
  - a. Format will be virtual, 1 day
  - b. Call for proposals went out in KV Focus Plus today.
  - c. Theme: Pursuing Excellence, linked to college values - carried over from Fall.
  - d. Shared draft schedule. Morning of Jan 6 is open to either have a keynote or more breakouts.
5. **Summit May 2022**
  - a. Format is tentatively face-to-face, with outdoor considered a possibility, 1 day
  - b. The split format (1 day in Winter, 1 day in Summer) is intended for faculty to learn new things and have time to apply them over summer.
    - i. Intended to implement this in 2020, was thwarted by COVID.
    - ii. Will seek feedback on the format to see if faculty like it.
  - c. Theme: Paige wants a focus on student services, to collaborate on the many changes happening in their areas.
6. **Summit Fall 2022**
  - a. Submit keynote ideas to Gail..
  - b. Suggestion: Replace required faculty Summit with tracking/accruing/incentivizing credits for professional development throughout the year.
    - i. Examples: DEI workshops, supporting cross-college initiatives, counseling.
7. **Business:**
  - a. **Staff Changes:** Dave Zokvic resigned as Instructional Designer this month. Will hire two Instructional Designers and one Academic Development Learning Tech Analyst.
  - b. **FSC Planning:**
    - i. **The FSC is revising its mission, goals, and services:**
      1. In response to additional staff and new use of physical spaces
      2. To align with college Mission/Goals/Values
      3. To better perform the functions/goals of a true center for teaching and learning (not just the former Learning Technologies department)
    - ii. **Timeline of development**
      1. **Stage One - Oct - Nov 2021:** Send faculty survey and FSC Advisory CTL Matrix survey
      2. **Stage Two- Nov '21 - Jan '22:** Review feedback and develop focus groups

3. **Stage Three - Jan - Feb '22:** Facilitate focus groups, plus card sort (to organize website)
4. **Stage Four - Feb - March '22** - Share findings and create working groups to form mission and goals
5. **Stage Five - March '22** - New website development

iii. Stage One faculty survey: went out 1st of October

1. Asked faculty how much they agree with statements about current and potential future services and support, and accepted open comments.
2. Summary of 102 responses: most people feel satisfied and supported, but noted a high focus on learning technologies and want more support for teaching and learning. They also want more just-in-time/on-call support for Canvas and technology, but this service will be limited by our staff resources. Email is effective for those who read it, but seeking more ways to improve communication with the college about our services (like our Youtube Channel). Website will fill this role as well.

iv. Stage One FSC Advisory CTL Matrix Survey: Went out mid-October.

1. By November 3, members of the committee should read the Center for Teaching and Learning Matrix criteria and rank where the FSC currently falls. Results discussed at Nov 5 meeting.

c. **Faculty Instructional Awards – chair volunteers?**

- i. No update

**8. Other - FSC, Canvas, workshops:** No updates

**9. Next Meetings:** Nov. 5

**10. Adjournment:** 11:57