

PRESENT: D. Alexander, R. Bair, D. Benthin, G. Bielby, Y. Chapman, D. Coates, C. Colella, E. Dominianni, W. Gould-McElhone, T. Hamman, M. Hice, K. Miller, G. Pestun, R. Panico, R. Peruski, J. Potter, K. Sparrow, M. Vanderhill, M. Vassal

ABSENT: J. Breeding, J. Boone, M. DeYoung, F. Bentley, B. Reynolds, A. Snead

Minutes from 11.3.2022 were approved; motion by Don, support from Renea

1. Facilities Utilization and Upcoming Featured events

a. Ramping up for winter/summer events

i. November

1. Processed slightly under 100 events

ii. December

1. Processed slightly over 500 events

i. Upcoming featured events: Jan – early April

1. Naturalization Ceremony Dale B. Lake Feb. 17, 2023
 - a. Final planning next week
 - b. Volunteers needed
2. Michigan Family Farms Conference TTC Feb. 25, 2023
 - a. Diverse group
 - b. Per Jessica, this year's event is not a "sponsored" event
3. Fretboard Festival at KVM and AWH March 3 and 4, 2023
4. Science Olympiad moved to WMU this year
 - a. Will continue to maintain contact
5. Kalsec/KVCC Culinary Competition CAH April 13, 2023
6. Foodways Symposium FIC April 15, 2023
 - a. Theme: Food and Media
 - b. "Transient" event; 500-600 attendees total
 - c. 4.15 is outdoor event
 - i. Tents: exhibits/food and music
 - ii. Per Rachel, seeking outdoor partners
 - d. Shortened timeframe: 11 – 2
 - e. FIC classroom may be used for workshops

2. Special Use Group Updates

a. Group is a subset of Facilities Use Council that reviews details for hosting/unique events

b. Approved

i. VITA tax clinics (partnered with United Way)

1. Free tax clinics for low income individuals/families
2. Have hosted for a number of years
3. TTC, 1.31 – 4.17

ii. MI Works Transition

1. Program to re-engage offenders with community/KVCC
2. Even though approved, MI Works Transition not moving forward at this time

- c. Food Safety Guidelines Review
 - i. Subset of Special Use Group to be formed to look at Food Safety guidelines for events, specifically potlucks and grilling
 - 1. Deb Coates and Kate Miller
- 3. Pool Use/regulations update
 - a. Group consists of Renea Peruski, Erin Dominianni, Tim Campbell, and Jessica
 - b. New guidelines very similar to previous
 - i. Additional criteria/information incorporated
 - ii. QR code will be added to signage
 - 1. Will provide more details
 - c. Pool Activity/Hours
 - i. Usage up considerably
 - ii. M/W/F: 11:30 – 1:30
 - iii. T/TR: 4:30 – 6:30
 - iv. Water Aerobics started
 - d. Signage
 - i. Pool signage will be updated; needing KVCC branding
- 4. Other
 - a. Question re: updating college maps
 - i. Dannie indicated that effort is underway
 - 1. Will include egresses, AED's etc.
 - b. Events: inquiries/questions
 - i. Individuals are asked to send questions/inquiries regarding events to eventscheduling@kvcc.edu

There being no further business, the meeting was adjourned. Next meeting will be scheduled for late April/early May.