

PRESENT: D. Alexander, R. Bair, D. Benthin, F. Bentley, J. Breeding, C. Colella, C. Dunten, B. Glass, W. Gould-McElhone, B. Graening, T. Hamman, M. Hice, R. Ives, K. Miller, R. Panico, G. Pestun, J. Potter, J. rose, T. Sibbersen, A. Snead, K. Sparrow, M. Vanderhill

ABSENT: B. Reynolds

1. The meeting was called to order.
 - Dannie introduced Jeremy Breeding, Building Operations Manager.
 - Information on G-drive
 - Work continues
2. **Specialty Space/Auditorium Recap/Athletic Facilities**
 - 2.1 Dale B. Lake Auditorium
 - 2.1.1 Portal link demonstrated
 - 2.1.1.1 Incorporates
 - 2.1.1.1.1 Facility Specifications (generic information)
 - 2.1.1.1.2 Guidelines
 - 2.1.1.1.3 Rates, providing clear parameters for fees/services
 - 2.1.2 Per Jessica have received favorable responses re: site
 - 2.1.2.1 No concerns re: price increase have been raised by previous users
 - 2.2 Athletic Facilities Guidelines/Rates Reviewed
 - 2.2.1 Main Gym; Auxiliary Gym; Soccer Fields; Tennis Courts
 - 2.2.1.1 Not financially/personnel-wise feasible to put baseball/softball fields on line at present
 - 2.2.2 Similar format to Auditorium
 - 2.2.2.1 Edits suggested for guidelines 1, 4, and 8
 - 2.2.3 Rates comparable to other area venues
 - 2.2.4 Re: Tennis Courts
 - 2.2.4.1 Proposal being considered to resurface all courts this year, v. annual patching
 - 2.2.4.1.1 More prudent use of financial and personnel resources
 - 2.2.4.2 Will facilitate increased usage; additional revenue flow
 - 2.2.4.3 Questions regarding weekend and evenings raised
 - 2.2.4.3.1 Pickle ball court: will investigate
 - 2.2.4.3.2 Bleacher seating for public matches
 - 2.2.4.3.2.1 Per Dannie, may investigate in the future
 3. **ASTRA Update**
 - 3.1 Presentations at the Summit (staff and FT faculty) received well
 - 3.2 ASTRA training being incorporated into cumulative staff development offering that includes: Work Force (marketing); IT and AV media resources; DUDE (maintenance work orders)
 - 3.3 Question re: on-line tutor video
 - 3.3.1 Per Jessica, given the nature of ASTRA, trying to determine the best mechanism to train/share info, but will consider on-line tutorials

FACILITY USE COUNCIL

MEETING MINUTES

SEPTEMBER 10, 2019

4. Update to Processes: Hosted Events

- 4.1 Special Use Committee role revamped to include vetting Hosted Event applications
 - 4.1.1 Brings all involved parties together; more effective/efficient mechanism
 - 4.1.1.1 Reviews and provides feedback on which entities/organizations should be approved to use space; level of staff coverage; appropriate costs/charges; risks to KVCC; and other ideas on capitalizing on an event
 - 4.1.2 After-hours Access Plan is developed and submitted with application, if after hours
 - 4.1.2.1 Access plan not available to public
 - 4.1.2.2 Developed by scheduler prior to review by affected departments
 - 4.1.2.2.1 Once approved, reviewed by EVP Enrollment and Campus Operations
 - 4.1.2.3 Facilitates quicker response to request
 - 4.1.3 After-Hours Supplemental Application
 - 4.1.3.1 Not accessible to public
 - 4.1.3.2 To be initiated by Academic Scheduling Coordinator as needed
 - 4.1.3.3 Sent to Facility and Events Manager to develop afterhours access plan
- 4.2 Per Dannie, KUDOS to Jessica, Kelly, Judy Rose for efforts in ASTRA upgrade, training, on-going support

5. Meeting was adjourned

NEXT MEETING: Tue, November 12, 1 p.m., TTC 5740