

# Kalamazoo VALLEY™

community college

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To: Alisha Cederberg, Russ Panico, Amy Louallen, Coty Duntin, Don Benthin, Rick Ives  
From: Erin Macioce  
Date: June 24, 2019  
Re: Drug and Alcohol Abuse Prevention Plan Annual Review Minutes

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*Present:* Cederberg, Panico, Louallen, Macioce, Benthin, Ives, Duntin

*Absent:*

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Call to Order at 10:03AM

## **Approval of Minutes from 2018 Meeting**

Approved minutes from June 20, 2018 were approved as submitted.

Adding Department of Education Cover Letter as signature location.

## **Information Sharing/Updates**

Nothing new to report

## **Business**

### ***DAAPP Statistics***

- Fiscal Year (7/1/2018-6/30/2019)  
No infractions

### ***DAAPP Awareness and Education Activities***

- Continued use of business card information items relating to drug/alcohol abuse and services
- September 4-Cougar Kick-off, 10am-5pm, TTC Student Commons, AWH Lobby
- October 10-Wellness Expo, 10am-2pm, TTC Student Commons
- November 7-Alcohol and Drug Abuse Prevention, 11am-12pm, TTC 4230
- January 7-Cougar Kick-off: Winter Edition, 10am-2pm, TTC Student Commons, AWH Lobby
- March 13 -Alcohol and Drug Abuse Preventions, 11am-12:00pm, TTC 4230
- Comprehensive campaign about the harms of all types of tobacco products

### ***Notification of DAAPP Policy***

Disclosure of the DAAPP policy continues to be sent via email twice a semester and given to all new employees. DAAPP is available in its current version online.

### ***Review/Changes to current DAAPP policy***

- To be reflected in the 20120 DAAPP policy
  - Update cover page from 2019 to 2020
  - Guardian to replace Helpnet for Employee Assistance Program.
  - Addendum attached regarding the alcohol policy with Bronson Healthy Living campus.
  - Reviewed and updated all local resources to correct contact information and offerings

### **Wrap-up**

- Adding Administrative Assistant to group

### **Next Meeting**

June 2020

Meeting Adjourned at 2:25 PM