CRISIS MANAGEMENT COMMITTEE
Minutes
November 12, 2024; TTC 4370

Present: S. Gordon, D. Alexander, P. Eagan, A. Hilliard; B. Lueth; A. Snead; J. Schmidt; V. Warkoczeski

Minutes from 4.8.2024 were approved with correction.

- **RAVE/ALERTUS: NOTIFICATIONS OF EMERGENCIES**
  - RAVE
    - Who receives RAVE notices
      - Students
        - Per Mike Thompson, students are "bulk imported" to system; automatically receive RAVE notices
      - Employees
        - ? "opt in" v. "opt out"
          - Mike Thompson following up
        - Discussion re: coverage at New Employee Orientation
          - Aaron Hilliard to send Orientation agenda to committee
        - Discussion re: holding well publicized (at Summit; KVFocus+; Friday Info Message) "test" with instructions
          - If don't receive RAVE test, go to https://www.getrave.com/login/kvcc to sign up
  - ALERTUS
    - Icon on computers/laptops to alert of emergency situation
      - If activated via lap top, location would shown office of owner, not necessarily location of issue if owner is out of office
      - Discussion of whether notification would be received should individual be teaching, in zoom meeting, etc.
        - Per Aaron Snead
          - Most if not all front-line areas are activated
    - Per Sean/Aaron Snead, RAVE/ALERTUS systems can activate messaging on the other
      - Currently ALERTUS is "activator"
      - Further discussion is needed
  - Phones
    - Can notify of alert via phone call
    - Cannot receive alerts
      - Extremely expensive
  - Information to be gathered re: both systems and discussed at next meeting

- **AREA LEADER**
  - Function is to get staff out/organized/communicate appropriately with Public Safety
    - Facilities Services staff does second sweep and advises "all clear"
  - List of area leaders is being compiled
  - Training/orientation to follow
  - Radios will be kept in central location within each area
    - Per Dannie, radios are being compiled; will have access to only 1 channel for Public Safety

- **ACTIVE SHOOTER/SITUATIONAL AWARENESS WALK THROUGH**
  - Open sessions to be scheduled
  - Scheduling directly with departments is much more inclusive and effective
  - Please reach out to schedule; 1 hour or less; can combine areas if schedules permit
  - Situational awareness walk throughs take place after active shooter training

- **EMERGENCY RESPONSE VIDEOS**
  - Cover several topics
  - In process; will be uploaded to Public Safety site
  - Suggestion made to place reference/?link to Public Safety site on KVCC main page

- **HALLWAY MAPS BEING REVISED (TOM HAMMAN)**
  - Needed to relocate some Emergency Shelters
  - Discussion re: global "unlock" areas in case of emergency situations
    - Per Sean, Greg Pestun working on ability to do so via swipe

ALARM/VIDEO SECURITY CAMERA UPDATE
- TTC
  - Majority of external cameras replaced
  - Several blue emergency phones being replaced due to cameras being installed at their locations
- Other campus camera replacement to follow
- AWH
  - Re-alarmed; notifications are now audible continuously; new strobe function added

CRITICAL INCIDENT MAPPING UPDATE
- Project supported by State funding
- Provides local law enforcement (Kalamazoo City; MSP; County) entities with maps identifying specific locations within buildings
- Mapping completed; training (by state organization) pending

TRAINING

- Michigan now requiring 24 hours of annual public safety officer training
    - 16 hours, department choice; 8 hours (de-escalation focus) required by state
- On-line training modules (approved by the state) available
- Security officers also receiving training, including CPR certification
- Citizens Academy
    - Offered by West MI Training Consortium; Apr/Oct
    - Scenario-based: ride along; shooting range; etc.
    - Advise Sean if interested

OPEN DISCUSSION

- Process for students in transit who may be unaware of active situation
    - Possibly incorporate into Orientation
        - Paige to follow up
        - RAVE
        - Specific-incident/scenario training

With no further business, the meeting was adjourned.

Next meeting: Feb-Mar, 2025