

## Crisis Management Committee

### Minutes

11-2-2023

Present: S. Gordon, A. Snead, D. Alexander, B. Lueth, P. Eagan, A. Hillard

Absent: Joel Schmidt

Prior Minutes: There were no minutes to approve. This was the first meeting of the Crisis Management Committee in the last several years due to change in leadership.

- **Introductions**

- Committee members provided introductions to the group
- S. Gordon handed out Committee Charter copies
- Discussion on the purpose of the committee
  - Provide recommendations of critical services during crisis

**New Business:**

- **Emergency Guide Book**

- Discussion on Crisis Response Book- Purpose, jobs of each member
- Discussion on Emergency Guide books in classrooms, posters on walls of each room as well
- Discussion on difference of a lockdown vs. a shelter in place
  - Lockdown is securing building from outside in, allow movement inside building.
  - Shelter in Place, lockdown plus stay in one area due to threat
- Discussion on Active Shooter response
  - This led to a discussion on how to message to students
  - Director Gordon mentioned a video for website
  - Emergency Guide book and Public Safety website also has this information on response available already
- Discussion about Epi-pens and Narcan availability in the school
  - Recent change in law, but still has to be prescribed by Doctor.
  - Director Gordon looking into getting the Epi Pens for campus security med bags
  - Discussion about when, how to use, administration of drug and shelf life of both products
  - Director Gordon explained how Narcan works, all med bags at each campus has Narcan
  - Training required for Narcan, Public Safety uses and online program,

- **Public Safety Training**

- AED, Tourniquet and CPR Awareness Training conducted at August 23 Summit
- Active Violence training for Staff and Faculty actively being planned by Director Gordon
- Discussion about industrial health and safety division of Public Safety
  - Gary and Rod are trained officers
  - Currently going through policies that are out of date
    - Examples would be Blood Borne Pathogens, Hazardous Materials, etc.
    - Director Gordon explained how this applies

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- Discussed new ways of delivering training, working with HR for online program to better track and administer training (Vector Solutions). Canvas not applicable for this training.
- Director Gordon discussed meeting with Local Area partners for responding to emergencies and other issues that we could mutually be of assistance.
  - Discussed how partnering with these agencies will allow training for our officers
  - Discussed FUSUS system, partnering with KDPS, system that allows real time access for our outside partners with reciprocity to our camera systems and neighboring businesses and organizations cameras
- Director Gordon discussed how he is meeting monthly with other Emergency Management and Campus Law Enforcement agencies to share ideas on response models, emergencies, etc.
- Director Gordon led discussion on status of new Camera system process and how new cameras will better protect the campus compared to our current system.
- Director Gordon shared that Public Safety will be adding monthly updates and Public Safety tips/information in the monthly KV Focus

Group agreed to meet again in May 2024

With no further business, meeting was adjourned.