

Course & Curriculum Committee  
Meeting Minutes of March 11, 2022

Present: J. Abbott, C. Almeda, W. deDie, M. Dunneback, K. Grubka, T. Hamann, C. Jbara, B. Lindberg, A. Moore, S. Myers, A. Nord, H. Parmelee, C. Pruis, M. Raines, K. Sparrow, J. Wagner

Absent: J. Brady

1. Call to Order: 1:00 p.m.
2. Meeting Minutes of February 11, 2022 - The meeting minutes of February 11, 2022 were approved as presented.
3. Business Matters
  - 3.1 BREW – Sustainable Brewing
    - 3.1.1 Course Changes (Effective 202320)
      - 3.1.1..1 BREW 130: Brewing Ingredients – change strategy from 3-2.5-1 (Lecture/Discussion – Standard Lab) to 3-2-2 (Lecture/Discussion – Standard Lab)  
B. Lindberg discussed course change from 3.2.5-1 to 3-2-2. After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.
  - 3.2 BUS - Business
    - 3.2.1 Course Changes (Effective 202320)
      - 3.2.1..1 BUS 100: Beginning Keyboarding – change strategy from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab)  
Discussed course change from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab). After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.
      - 3.2.1..2 BUS 107: Introduction to Power Point – change strategy from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab)  
Discussed course deactivation. After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.
      - 3.2.1..3 BUS 113: Word II – change strategy from 2-0-6 (Open Lab) to 2-1-2 (Lecture/Discussion – Standard Lab)  
Discussed course deactivation. After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.
      - 3.2.1..4 BUS 114: Intro to Microsoft Publisher – change strategy from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab)  
Discussed course deactivation. After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change
      - 3.2.1..5 BUS 145: Legal Terminology – change strategy from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab)  
Discussed course change from 1-0-3 (Open Lab) to 1-.5-1 (Lecture/Discussion – Standard Lab). After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.
    - 3.2.2 Course Inactivations (Effective 202320)
      - 3.2.2..1 BUS 112: Windows Operating Systems, 1-0-3 (Open Lab)  
Discussed course deactivation. After discussion, it was MOVED, SECONDED, and CARRIED to endorse the change.

4. Other

4.1 C. Jbara provided the following Groves Campus and CAH updates:

- Looking at a pathway from non-credit to credit for Cannabis programs. There were 43 students signed up for the first run of the program.
- Looking in to a program for Crypto Currency.
- The MyLeap collaboration, held at the North Side Community Center is for displaced COVID and under-served populations.
- On Site visits at the CAH will be:
  - March 24 and 25 (Brian and Maria)
  - March 28 & 29 (Susan and Megan)

5. Next Meeting: April 8, 2021 at 1:00 p.m. via Zoom

6. Adjourn: 1:40 p.m.