

COURSE & CURRICULUM COMMITTEE Meeting Minutes

May 14, 2021

Present: J. Abbott, J. Brady, D. Coates, B. deDie, P. Eagan, G. Fredericks, C. Gibson, K. Grubka, P. Henning, S. Hubbell, C. Jbara, R. Kraas, T. Labadie, C. Pruis, M. Raines, B. Reynolds, Sparrow, H. Stevens, J. Wagner

Absent: C. Barrett, D. Coblenz, S. Myers, A. Nord, T. Sypris,

Guests: C. Almeda, A. Fontaine, N. McClure

1. Call to Order – The meeting was called to order at 1:03 p.m.
2. Meeting Minutes of April 9, 2021 – The meeting minutes of April 9, 2021 were approved as presented.
3. Business
 - 3.1 Course Inactivations (Effective 202220 unless otherwise noted)
 - 3.1.1 ENG 079, English Basics & Reading, 4-3-2 (Lecture/Discussion – Standard Lab)
 - 3.1.2 MATH 079, Conceptual Arithmetic, 3-3-0 (Lecture/Discussion)
 - 3.1.3 MATH 094, Basic Arithmetic/PreAlgebra, 4-4-0 (Lecture/Discussion)
 - 3.1.4 MATH 096, Fundamentals of Algebra, 3-3-0 (Lecture/Discussion)
 - 3.1.5 MATH 116, Intermediate Algebra, 4-4-0 (Lecture/Discussion)
 - 3.1.6 TRS 096, Fundamentals of Reading, 3-3-0 (Lecture/Discussion)
 - 3.1.7 TRS 100, Career Decision Making, 1-1-0 (Lecture/Discussion)
 - 3.1.8 TRS 102, Intermediate Reading Skills, 3-3-0 (Lecture/Discussion)
 - 3.1.9 TRS 103, Improved Spelling, 1-1-0 (Lecture/Discussion)
 - 3.1.10 TRS 104, First Year Experience, 3-3-0 (Lecture/Discussion)
 - 3.1.11 TRS 105, College Success Strategies, 3-3-0 (Lecture/Discussion)
 - 3.1.12 TRS 108, Foundations of Education, 3-3-0 (Composition)
 - 3.2 Course Changes (Effective 202220 unless otherwise noted)
 - 3.2.1 ENG 098, Fundamentals of English, 2-2-0 (Composition): change title from Fundamentals of English I, change strategy from 3-3-0 (Composition); ALSO: raise Reading cutscore prerequisite from minimum benchmarks to SAT = 22, etc., add corequisite with ENG 110
 - 3.2.2 ENG 099, Reading/Write:Writing/Read, 3-3-0 (Composition): change strategy from 4-4-0 (Composition); ALSO: lower Reading cutscore prerequisite from SAT = 19, etc. to minimum benchmarks, add corequisite with ENG 110
 - 3.2.3 MATH 070, Adaptive Mathematics, 2-2-0 (Lecture/Discussion): change strategy from 4-3-1 (Lecture/Discussion – Standard Lab); ALSO: raise Math cutscore prerequisite from minimum benchmarks to ALEKS = 9, etc., adjust Reading minimum benchmark programming
 - 3.2.4 MATH 095, Foundations: Quant Reasoning, 3-3-0 (Lecture/Discussion): change title from Math Foundations: Liberal Arts; ALSO: adjust Reading minimum benchmark programming
 - 3.2.5 MATH 115, Quantitative Reasoning, 4-4-0 (Lecture/Discussion): change title from Math for the Liberal Arts; ALSO: cutscores unchanged, add MATH 095 as prerequisite equivalent course (and add MATH 087, MATH 097, MATH 098, and MATH 099 as alternatives), adjust Reading minimum benchmark programming
 - 3.3 New Courses (Effective 202220 unless otherwise noted)
 - 3.3.1 EDU 096, Fundamentals of Reading, 3-3-0 (Lecture/Discussion): equivalent course to TRS 096; corequisite with ENG 078; replaces TRS 096 in Reading minimum benchmark logic
 - 3.3.2 EDU 100, Career Decision Making, 1-1-0 (Lecture/Discussion): equivalent course to TRS 100
 - 3.3.3 EDU 104, College & Career/FYE, 3-3-0 (Lecture/Discussion): equivalent course to TRS 104 but change to title; removed from Reading minimum benchmark logic
 - 3.3.4 EDU 105, College Success Strategies, 3-3-0 (Lecture/Discussion): equivalent course to TRS 105; removed from Reading minimum benchmark logic

- 3.3.5 EDU 108, Foundations of Education, 3-3-0 (Composition): equivalent course to TRS 108
- 3.3.6 EDU 109, Early Literacy, 3-3-0 (Lecture/Discussion)
- 3.3.7 EDU 110, Teaching Lab Seminar I, 1-1-0 (Lecture/Discussion)
- 3.3.8 EDU 111, Teaching Lab Seminar II, 2-2-0 (Lecture/Discussion)

Items 3.3.6, 3.3.7, 3.3.8 – C. Almeda discussed the recommendation of adding the above listed courses to the program offerings noting each course offers experiences that transfer directly to Western Michigan Universities four-year program. The ENG faculty endorse the new programs. After discussion it was MOVED, SECONDED, and CARRIED to endorse the recommendations as presented.

- 3.3.9 MATH 081, Foundations: Health Careers, 2-2-0 (Lecture/Discussion): compressed corequisite with MATH 100
- 3.3.10 MATH 087, Foundations: Algebra I, 4-4-0 (Lecture/Discussion): compressed corequisite with MATH 088
- 3.3.11 MATH 088, Foundations: Algebra II, 4-4-0 (Lecture/Discussion): compressed corequisite with MATH 087
- 3.3.12 MATH 097, Foundations: Technical Math, 3-3-0 (Lecture/Discussion): concurrent corequisite with MATH 106
- 3.3.13 MATH 098, Foundations: Finite & Stats, 3-3-0 (Lecture/Discussion): concurrent corequisite with MATH 120
- 3.3.14 MATH 099, Foundations: College Algebra, 3-3-0 (Lecture/Discussion): concurrent corequisite with MATH 150

Items 3.1.1, 3.1.6, 3.1.7, 3.1.8, 3.1.9, 3.1.10, 3.1.11, 3.1.12, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.3.4, 3.3.5

C. Almeda

Items 3.1.2, 3.1.3, 3.1.4, 3.1.5, 3.2.3, 3.2.4, 3.2.5, 3.3.9 – 3.3.14 – N. McClure

C. Almeda and N. McClure discussed the recommended course inactivations, changes, and new courses to the items listed above reporting these changes are part of a redesign to satisfy Michigan Reconnect requirements. The ENG and MATH faculty endorse the recommendations. After discussion it was MOVED, SECONDED, and CARRIED with one objection (Rick Kraas - Items 3.2.3, 3.2.4, 3.2.5, 3.3.9 – 3.3.14) to endorse the recommendations as presented.

3.4 Program Inactivations – None presented

3.5 Program Changes (Effective 202220 unless otherwise noted)

- 3.5.1 Business Administration AAS: TRS 104 is being inactivated and will be replaced by EDU 104; MATH 116 is being inactivated and therefore removed from 16 credit program electives options
- 3.5.2 General Marketing AAS: MATH 116 is being inactivated and therefore removed from 14 credit program electives options
- 3.5.3 Health Sciences General Studies AAS: MATH 116 is being inactivated and therefore removed from MATH 115 or MATH 120 “or” options
- 3.5.4 Law Enforcement/Criminal Justice AAS: TRS 104 is being inactivated and will be replaced by EDU 104; ALSO: MATH 116 is being inactivated and therefore removed from 4 credit gen ed math/science requirement

Items 3.5.1 – 3.5.4 – Program changes reflect the aforementioned course inactivations, changes and new courses brought forward for consideration. The ENG and MATH faculty endorse the program changes outlined above. After discussion it was MOVED, SECONDED, and CARRIED to endorse the recommendations as presented.

- 3.5.5 DSS: Desk Side Support COA: add CIS 105 as "or" option to BUS 103 or 106/108/109

3.5.6 PCST.COA: PC Support Technician COA: add CIS 105 as "or" option for BUS 103 or 106/108/109

Items 3.5.5 – 3.5.6 - T. Labadie reported on discussions with the CIS advisory committee regarding the recommendation of adding CIS 105 as an “or” option to BUS 103 or 106/108/109 noting the advisory committee brought forward a recommendation to add CIS 105 as a requirement increasing the overall credits to 21 instead of 18. The CIS faculty and advisory committee endorse this program change. After discussion it was MOVED, SECONDED, and CARRIED to endorse the recommendation as presented.

4. Discussion

4.1 Pilot Strategies

4.1.1 Update – P. Eagan updated the group on the status of pilot strategies noting the pilots will be extended through the next academic year. A decision on making them whole or not will take place in the next academic year.

5. Other

5.1 Online & Blended Workload Sheets – J. Wagner and G. Fredericks updated the group on the status of the Online Course Design – Time on Task and Parity Workbook. A general walkthrough was provided. Members of the committee brought forward questions and recommendations. Next steps include moving this forward through the information chain. The Online Course Design – Time on Task and Parity Workbook will be distributed electronically to the group.

5.2 C&C Committee Charter Information - P. Eagan provided the group with a general overview of the Course and Curriculum Committee Charter. The C&C Committee Charter will be distributed electronically to the group.

6. Next Meeting - To be scheduled after fall Summit

7. Agenda Items

7.1 Online & Blended Workload Sheets – J. Wagner and G. Fredericks

7.2 C&C Committee Charter – P. Eagan

8. Adjourn- 2:50 p.m.