

KALAMAZOO VALLEY COMMUNITY COLLEGE
COURSE & CURRICULUM COMMITTEE
September 11, 2020

Present: J. Abbott, D. Bertch, J. Brady, D. Coblenz, D. Coates, B. deDie, P. Eagan, G. Fredericks, C. Gibson, K. Grubka, S. Hubbell, C. Jbara, R. Kraas, T. Labadie, A. Nord, C. Pruis, M. Raines, B. Reynolds, K. Sparrow, H. Stevens, T. Sypris, J. Wagner
Absent: C. Barrett, P. Henning, S. Myers
Guests: T. Keena, M. Morehouse, B. Purdy and Wes Miller, Vice President of Sales and Marketing for Simple Syllabus

1. Call to Order – The meeting was called to order at 1:00 pm.
2. Meeting Minutes of April 10, 2020 – The meeting minutes of April 10, 2020 were approved as distributed.
3. Business
 - 3.1 Course Inactivations – None presented
 - 3.2 Course Revisions – Effective 202130
 - 3.2.1 ELT 102: Applied Electricity – Change Title to Theory 1: Applied Electricity
 - 3.2.2 ELT 103: Industrial Electronics – Change Title to Theory 2: Electronics
 - 3.2.3 ELT 110: Residential Wiring & Code – Change Title to Residential Wiring
 - 3.2.4 ELT 115: Commercial Wiring & Code – Change Title to National Electrical Code
 - 3.2.5 ELT 120: Electrical Machines – Change Title to Theory 3: Electrical Machines
 - 3.2.6 ELT 215: Installing Commercial Wiring – Change Title to Commercial/Industrial Wiring
 - 3.2.7 ELT 218: Introduction to AC Drives – Change Title to Theory 4: AC Drives
 - 3.2.8 ELT 220: Motor Control – Change Title to Controls 1: Motor Controls
 - 3.2.9 ELT 222: Programmable Control – Change Title to Controls 2: PLC
 - 3.2.10 ELT 224: Machine Panel Design/Fabrica’n - Change Title to Controls 3: Troubleshooting
 - 3.2.11 ELT 228: Adv Program Control & Data Acq – Change Title to Controls 4: Advanced PLC

Items 3.2.1 – 3.2.11 – T. Keena discussed the recommendation to change the titles of the courses listed above reporting the title changes were made to better reflect the sequencing of courses and to help eliminate confusion. These title changes have been endorsed by the ELT faculty and advisory committee. After discussion it was **MOVED**, **SECONDED**, and **CARRIED** to endorse the recommendation as presented.

- 3.3 New Courses
 - 3.3.1 ART 102: Foundations of 3D Design, 3-1-4 (Lecture/Discussion – Standard Lab) (Online) (Blended) – Effective 202210 – B. Purdy discussed the recommendation of adding ART 102: Foundations of 3D Design to the program offerings stating the course was created in order to participate in MI Transfer Pathways. This new course has been endorsed by the ART and New Media faculty and advisory committee. After discussion to mas **MOVED**, **SECONDED**, and **CARRIED** with one abstention (D. Coates) to approve the addition of ART 102: Foundations of 3D Design to the program offerings.
 - 3.3.2 ELT 104: Instrumentation I, 3-3-0 (Lecture/Discussion) (Online) – Effective 202130

D. Coates MOVED and it was SECONDED to table this item to the October 9, 2020 Course and Curriculum meeting requesting a more robust syllabus to include additional student learning outcomes. Motion carried by majority. Nay - T. Sypris. Abstention – C. Pruis.

3.4 Program Inactivations – None presented

3.5 Program Revisions

- 3.5.1 Electrical Construction – ELCN; remove EDMT 102 (2-credits): Credit Total decreased from 34 to 32 overall
- 3.5.2 Electrical Technology – ELCT; add ELT 104 as “or” option for ELT 103; add WPE 112 to replace the WPE and 2-credits; combine Political and Social Science in one 3-credit requirement; remove EDMT 102 (2-credits) and move this to program elective options; program electives - add CNST 101, 103, 108, ELT 103, 104, 228, HVAC 118 and remove EDMT 101, 103, and 125 from options; change program electives required credits from 6 to 9-credits so overall required credits remain 62 – **Tabled until ELT 104, Instrumentation has been approved.**
- 3.5.3 Maintenance Mech-Industrial – MMI.AAS; remove BUS 103 (3-credits) and add CIS 110 (3-credits)
- 3.5.4 Maintenance Mech-Industrial – MMI.CERT; remove BUS 103 (3-credits) and add CIS 110 (3-credits)

Items 3.5.1, 3.5.3, 3.5.4 – T. Keena provided an overview of the recommended program revisions as noted above. These program revisions have been endorsed by the ELT faculty and advisory committee. After discussion it was MOVED, SECONDED, and CARRIED to approve the revisions to items 3.5.1, 3.5.3, and 3.5.4.

3.6 New Programs – None presented

3.7 Alternative Strategies – Online and Blended: Elimination of Numerical Determinants

D. Bertch reported on the elimination of numerical determinants (3-0-0) noting the Alternative Instructional Strategy will go to Online and/or Blended. P. Eagan brought forward a recommendation to automatically clean-up items brought forward to the Course and Curriculum Committee and to set a schedule of clean-ups for all other classes. All present agreed to the recommendation. K. Sparrow and P. Eagan will work to pull together the list.

3.8 Simple Syllabus Demonstration – Wes Miller, Vice President of Sales and Marketing for Simple Syllabus provided the group with a demo of the Simple Syllabus management system.

4. Other Business – None presented

5. Next Meeting – October 9, 2020 at 1:00 p.m. via Zoom

6. Adjournment: The meeting adjourned at 2:13 p.m.