

COURSE & CURRICULUM COMMITTEE

MEETING MINUTES

APRIL 13, 2018

1. Call to Order – The meeting was called to order at 1:00 p.m.
2. Meeting Minutes of March 16, 2018 – The meeting minutes from March 16, 2018 were approved as distributed.
3. Review/Revise/Approve Agenda – The agenda was approved as distributed.
4. Announcements/Updates - None
5. Business
 - 5.1 Course Inactivations – None presented.
 - 5.2 Course Revisions (Effective 201920)
 - 5.2.1 PSI 102, State & Local Government, 3-3-0 (Lecture/Discussion) – adding 3-3-0 (Blended) and 3-0-0 (Online) – K. Dockerty discussed the recommendation of adding 3-3-0 (Blended) and 3-0-0 (Online) to PSI 102, State & Local Government, 3-3-0 (Lecture/Discussion) stating this addition was initially made to accommodate a special MAT² offering. After discussion it was MOVED, SECONDED, and CARRIED to approve the addition of 3-3-0 (Blended) and 3-0-0 (Online) to PSI 102, State & Local Government, 3-3-0 (Lecture/Discussion).
 - 5.3 New Courses – None presented.
 - 5.4 Program Inactivations – None presented.
 - 5.5 Program Revisions – None presented.
 - 5.6 New Programs (Effective 201920)
 - 5.6.1 Health Sciences General Studies, AAS – This new program was created with the implementation of the competitive admissions process when guaranteed entry into a health career program could no longer be met. This new program of study is transferrable to WMU healthcare studies and provides multiple options for those who are not successful in a health career program. Electives chosen fit with health careers courses. Health Care program directors support this program of study. This new program will need to be approved through the Higher Learning Commission. After discussion it was MOVED, SECONDED, and CARRIED, with one abstention (D. Bertch), to recommend the addition of Health Sciences General Studies, AAS as a new program offering at KVCC.
 - 5.6.2 General Automotive Service, Certificate – This new program is a streamlined entry level “go-to-work” program that includes state certification. This new program is a natural fit with Guided Pathways, helps with completion numbers, and is employer driven. The first two semesters are transferable to an AAS program or provides a go-to-work experience while maintaining the quality of the program. D. Martin and K. Sparrow will work together on aligning course prerequisites. After discussion it was MOVED, SECONDED, and CARRIED to recommend the addition of General Automotive Service, Certificate as a new program offering at KVCC.
 - 5.7 Other
 - 5.7.1 T. Sypris brought forward a recommendation to accommodate students who want to pursue two degrees at a time.
 - 5.7.2 P. Henning reported on the status of the Paramedic program.
 - 5.7.3 D. Martin reported on work to offer Dealer Training at KVCC.
6. Upcoming Meetings – Our next meeting will be on May 11, 2018 at 1 PM in Room 4380
 - 6.1 2017/2018 Meetings:
 - June 8, 2018 at 1 PM – Room 4380
7. Adjourn – The meeting adjourned at 1:40 p.m.

Future Agenda Items:

- FRL 130, Beginning Spanish I, 2-2-0 (Lecture/Discussion) – Inactivation

GENERAL AUTOMOTIVE SERVICE

Certificate

<u>Course</u>	<u>Title</u>	<u>Credits</u>
AUTO 112	Shop Fundamentals	2
AUTO 113	Ethics & Employability Skills	2
AUTO 120	Intro to Automotive Electrical	4
AUTO 121	Auto Electrical/Electronic Sys	4
AUTO 130	Automotive Brake Systems	4
AUTO 134	Automotive Alignment Service	2
AUTO 135	Steering & Suspension System	4
AUTO 163	Engine Mechanical Theory	4
AUTO 170	Auto Heat/Air Condition System	4
WPE 112	Safety & First Aid	<u>2</u>
	Total	32

HEALTH SCIENCES GENERAL STUDIES

ASSOCIATE OF APPLIED SCIENCE

All students seeking admission into a Health Careers program of study (Dental Hygiene, Emergency Medical Services, Medical Assistant Technology, Nursing, Nursing RN Completion, or Respiratory Care Practitioner) will initially, be placed in the Health Sciences General Studies, AAS program of study. Once a student is accepted into a focused health career program he/she will be transferred from the Health Sciences General Studies, AAS program of study into the focused program of study (Dental Hygiene, Emergency Medical Services, Medical Assistant Technology, Nursing, Nursing RN Completion, or Respiratory Care Practitioner) and assigned the associated program code.

Required for Health Career Program Courses:

<u>Course</u>	<u>Title</u>	<u>Credit Hours</u>
BIO 110	Anatomy & Physiology	4
BIO 130	Micro & Infectious Disease	4
BIO 210	Human Physiology	4
CHM 100	Fundamentals of Chemistry	4
ENG 110	College Writing I	3 – OR -
ENG 160	College Writing & Research	4
HCR 116	Medical Terminology	1
MATH 100	Health Careers Math	1

Other Required Courses:

COM 113	Interpersonal Communication	3
PSY 150	Introductory Psychology	3
PSY 160	Human Growth & Development	3
SOC 105	Gerontology	3
SOC 106	Death, Dying & Bereavement	3
WPE 112	Safety & First Aid	2
	General Education Electives ¹	8 – OR -
DHY	Dental Hygiene	8 – OR -
EMT	Emergency Medical Technology	8 – OR -
MAT	Medical Assistant Technology	8 – OR -
NURS	Nursing	8 – OR -
RCP	Respiratory Care Practitioner	8

Electives

BUS 103	Business Computer Applications ²	3
BUS 207	Organizational Behavior ²	3
COM 101	Public Speaking ²	3 – OR -
COM 210	Fundamental Prof Communication ²	3
MATH 115	Math for the Liberal Arts ²	4 – OR -
MATH 116	Intermediate Algebra ²	4 – OR -
MATH 220	Probability & Statistics ²	4
PHI 106	Critical Thinking ²	3 – OR -
PHI 205	Ethics ²	<u>3</u>
Total Credits		62-63

¹ **General Education Electives** can be used in place of the health career course credits.

² **Electives** could include additional coursework in any of the health career programs of study and could be used in place of those electives identified above.