

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of June 21, 2022

Members Present: Alexander, Batson, Bergan, Depta, Eagan, Hilliard, Jbara, Labadie, Lueth, Washington, and Welsh
Staff Present: Sherry Weber

1. The minutes of June 7, 2022 were approved as presented.
2. Brian Lueth and Dannie Alexander gave a capital outlay update. At the June 14, 2022 Board of Trustees meeting, the Board authorized \$950,000 of capital expenditures in fiscal 2022 to carry over into fiscal year 2023.
3. Annual Committee Report was reviewed by Cabinet. Linda Depta will post this report on the college website.
4. Tracy Labadie presented the Board Update/Presentation Calendar 2022-2023 for Cabinet to review and discuss. Tracy will provide Cabinet members with a template for their presentation.
5. COVID-19 (Coronavirus) Response.
 - KVCC does not anticipate any changes for Summer semester.
 - COVID-19 (Coronavirus) Test kits are available for both staff and students. More information will be shared in the KV Focus on how to request a COVID-19 test kit.
6. Cabinet discussed department reorganizations and position changes.
7. Standing Items
 - A. **DEI Strategic Plan Update – Trice Batson**
 - **Men of Purpose** - We will be meeting with 20 young men from across the Kalamazoo Community to help them develop and prepare for academic and personal success. This group will meet with Ezra Bell at the Arcadia Commons Campus of Kalamazoo Valley Community College in room 306, from 1230pm-330pm on Tuesday(s) and Thursday(s) to conclude the second week of July.

6 weeks to include:
 - -Introduction to College Culture
 - -Strengths Assessment/ Identity Development
 - -Building a network for success
 - -Emotional Intelligence
 - **El Concilio** - We are currently exploring this same type of format/model with this group.

B. Travel Authorizations

- None

C. Grants Update

D. Personnel Updates – As of June 15, 2022

Hires

- Amy Mulhall, Employment Manager, effective 6-7-22
- Josh Bartz, Food Hub Outreach and Marketing Coordinator, effective 6-20-22
- Sherry Postula, Human Resources Specialist, effective 6-27-22
- Jose Mino Lara, Training and Development Manager, effective 7-5-22

Transfer

- None

Retirement

- Allan Reynolds, Custodian, effective 6-30-22

Resignation

- Nicole Reed, Academic and Career Pathway Advisor, effective 6-2-22
- Terry Thomas, PT Public Safety Officer, effective 6-2-22
- Megan Pauken, Director of Enrollment Management, effective 7-17-22
- Melissa Farris, PT Counselor, effective 6-20-22

Separation

- Chris Voss, International Student Services Manager, effective 6-7-22

Position Justification Forms

- Administrative Assistants – 3
- Evening Learning Center Receptionist
- KVAAP Recruitment Specialist

Full Time Currently Posted/Active Positions

- Full-Time HVAC Faculty
- Program Coordinator – Career and Continuing Ed
- Utility Maintenance Specialist
- Custodian
- Patient Care Academy Instructor
- Instructional Manager – Wind Energy
- Academic and Career Pathway Advisor
- Senior Office Specialist
- Director of Facilities Services
- Exhibit Technician, Designer, Fabricator
- Manager of Exhibits and Interactive Experiences

8. Announcements and Updates

- Tracy Labadie shared the new mission statement formally adopted at the June 14, 2022 Board of Trustees meeting.
- Trice Batson invites everyone to participate in the LGBTQ+ in the workplace/classroom sessions scheduled for 6/29 and 7/20 with Tracy Hall from Up Front Kalamazoo.
- Nkenge Bergan shared that the Student Engagement Team is working on more engagement opportunities for students.
- Tim Welsh shared updates on all of the IT projects happening around the college.

- Linda Depta updated Cabinet on Foundation and Marketing projects. The OFE event is scheduled for 9/22 @ 5:30. Tickets for this event are available on 8/15/22.
- Craig Jbara shared we are exploring connections another cannabis vendor who focused on health and wellness.
- Dannie Alexander thanked everyone for spreading the word on the Active Violence Training and for those who have already participated. Please encourage your direct reports to sign up for a session.
- Brian Lueth asked Cabinet to coordinate with facilities on furniture purchases. We are working towards a standard/consistent look for furniture across the college.

Next Cabinet Meeting: July 5, 2022 at 8:00 am.