

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of June 7, 2022

Members Present: Alexander, Batson, Bergan, Depta, Eagan, Hilliard, Jbara, Lueth, Washington, and Welsh
Members Excused: Labadie
Staff Present: Sherry Weber

1. The minutes of May 17, 2022 were approved as presented.
2. HLC Process for New and Updated Programs procedure was approved as presented.
3. Cabinet discussed list of CMOPs to review, update and determined which Cabinet member is responsible for the review process. Revisions will be presented for approval at a future Cabinet meeting.
4. COVID-19 (Coronavirus) Response.
 - The college will move away from the COVID-19 webpage and transition into a Campus Wellness webpage highlighting mental health, physical health, overall health among other topics.
 - Classroom capacity for Fall 2022 will remain at 3 ft social distancing protocols. Cabinet discussed capacity for Winter semester scheduling.
 - Facility Services is moving forward with installing bipolarization air filtering process.

5. Standing Items

A. DEI Strategic Plan Update – Trice Batson

Trice Batson shared upcoming DEI community connections

June 8th- Health Equity Summit 9am – 3pm

- Patrick Joswick, Director of Nursing – Holistic Admissions
- Erika Alberts, Student

June 17th – Juneteenth Black History Month Bingo (SHARE), 6pm at the Black Arts & Cultural Center

June 18th – Juneteenth: KV Museum

June 29th and July 20th – OutFront Kalamazoo: LBGTQ workshops

July 9th – Black Arts Festival

August 20th Latin Festival

B. Travel Authorizations

- Brian Lueth to attend the MCCRMA and MCCBOA summer meetings in Traverse City, MI from 7-25 to 29, 22.
- Steve Crawford to attend the 2022 Science On a Sphere Users Collaborative Network

Workshop at the Clark Planetarium in Salt Lake City, UT from 8-30 to 9-1-22.

C. Grants Update

D. Personnel Updates – As of May 6, 2022

Hires

- Cindy Cole, Senior Office Specialist-Groves, effective 5-17-22
- Dillan Ware, FT Public Safety Officer, effective 5-23-22

Transfer

Retirement

Resignation

- Greg Haner, Utility Maintenance Specialist, effective 4-28-22
- Cindy Cole, Senior Office Specialist-Groves, effective 5-23-22

Position Justification Forms

Full Time Currently Posted/Active Positions

- Full-Time HVAC Faculty
- Program Coordinator – Career and Continuing Ed
- Utility Maintenance Specialist
- Custodian
- Patient Care Academy Instructor
- Instructional Manager – Wind Energy
- Employment Manager
- Food Hub Outreach and Communications Coordinator
- Training and Development Coordinator
- Systems Analyst/Developer
- Human Resources Specialist
- Academic and Career Pathway Advisor
- Senior Office Specialist
- Director of Facilities Services
- Exhibit Technician, Designer, Fabricator
- Manager of Exhibits and Interactive Experiences

6. Announcements and Updates

- Brian Lueth reported Financial Services is transitioning into a pilot phase of new software that will eventually eliminate some of our paper processes.
- Linda Depta shared the Alumni Art Show was held on June 3. NoViolet Bulawayo, a recent Booker Prize nominee, will be rescheduled in the fall.
- Paige Eagan shared that Kalamazoo Valley Community College and Kalamazoo Valley Museum served 6,000 students at the Regional STEM event at the Kalamazoo Growlers game over the weekend. Thank you to everyone who volunteered.
- KVCC Summer Camps are open. Please encourage others to attend.
- Nkenge Bergan provided information on the Beyond the Backpack event on August 13 at Bronson Park. KVCC will hand out t-shirts and backpacks
- Tim reported the Mary J Stryker Theater at the Museum is mostly completed. We are moving forward with multi moto classrooms. The Dale B Lake auditorium project is moving forward as supply chain delays allow.
- Active Violence Training is being offered by Public Safety. Please sign up for one of the trainings.

- Aaron Hilliard reported Human Resources is working with Plan Source which allows employees to sign up for their benefits on their own.
- Cabinet is looking into a membership with Academic Impressions.
- Summer camps are available. Please encourage people to sign up.

Next Cabinet Meeting: June 21, 2022 at 8:00 am.