

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of September 15, 2020

Members Present: Batson, Bertch, Collins, Depta, Eagan, Hilliard, Jbara, Johnson, Lueth, Washington and Welsh
Staff Present: Sherry Weber

1. The minutes of September 1, 2020 and September 4, 2020 were approved as presented.
2. Valley Debt Forgiveness Program presented by Evan Pauken
3. Update of Strategic Value Resolution. Vice Presidents asked to send updates to Kathy Johnson by Sept. 29th
4. Excess Vacation Hours Carryover plan presented by Brian Lueth and approved by Cabinet
5. 2021-2022 Academic Calendar presented by Dennis Bertch and approved by Cabinet
6. A Webinar “Black Student Persistence and Success: Institution Wide and Systemic Considerations to Affect Real Change” was discussed and offered to Cabinet to attend later in the fall.

7. **Standing Items**

— **Travel Authorizations**

— **Grants**

- The College was successful in its application to (MCAN) Michigan College Access Network for a full time College Completion Coach, to be placed at KVCC for 3 years. Evan Pauken will direct the efforts of the coach.

— **Personnel Updates**

Hires

Transfers

- Paige Eagan, from Dean of Instruction-Math and Sciences to Provost/Vice President for Instruction and Student Services, effective 9-16-20
- Karen Rivard, from adjunct instructor for Law Enforcement to Law Enforcement Full Time Faculty – Program Director, effective 10-5-20

Separation

- Nathanael Ward, Utility Maintenance Specialist, effective 9-4-20

Resignation

- Molly Cartwright, Training Specialist, effective 9-9-20

Retirement

Approved Position/Position Justification Forms

- Utility Maintenance -1st Shift
- Utility Maintenance - 2nd Shift
- Custodian - 1st Shift
- Custodial Supervisor 2nd Shift

Full Time Posted Positions

- Instructional Manager at the Groves
- Network Systems Manager
- Database Analyst/ERP Specialist

— Announcements and Updates

- Trice Batson and Rachel Bair are working on a DEI Education and Awareness for Managers Training. Trice distributed and discussed a training outline.
- Application for “Requested Flexible Work Schedule for Parents/Guardians of Pre-K – 12th Grade Students” will be available starting today. Once request is approved by Cabinet Level Supervisor, approved plan can be implemented.
- Winter semester tuition due date is November 10th.

Next Cabinet Meeting: October 6, 2020 at 8:00 am.