

**To:** Cabinet  
**From:** Kathy Johnson  
**Subject:** Minutes of Sept. 4. 2020 Special Cabinet meeting

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**Members Present:** Batson, Bertch, Collins, Depta, Eagan, Hilliard, Jbara, Johnson, Lueth, Washington and Welsh

**Absent:** Sherry Weber

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Dr. Washington called a special Cabinet meeting on Friday Sept. 4, 2020 to discuss next steps for providing additional flexibility to KVCC employee guardians of school age children during the pandemic crisis.

Aaron Hilliard distributed and reviewed a draft of RESPONDING TO THE FAMILY OBLIGATIONS OF KALMAZOO VALLEY COMMUNITY COLLEGE EMPLOYEES WHO ARE PARENTS OR GUARDIANS OF SCHOOL-AGED CHILDREN ENROLLED IN Pre-K through 12<sup>th</sup> GRADE. The proposal was developed by a sub group of Cabinet members based on recommendations from a committee with representatives from across the college.

Cabinet reviewed, updated, and unanimously supported the document/procedures for providing additional flexibility during the pandemic crisis. As a next step the procedures will be communicated and reviewed with administrators.