

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of February 18, 2020

Members Present: Collins, Depta, Hilliard, Jbara, Linden, Lueth, Washington and Welsh
Absent: Sherry Weber, Kathy Johnson

1. The minutes of February 4, 2020 were approved as presented.
2. Strategic Alignment Plan with Ellucian was presented by Tim Welsh
3. Capital Requests review with Cabinet by Brian Lueth
4. Part Time Staff Recognition Committee update given by Aaron Hilliard
5. Cabinet approved Alternative Instruction Method Approval Process for Course and Curriculum presented by Peter Linden.
6. **Standing Items**
 - **Travel Authorizations**
 - 1. Peter Linden to attend Higher Learning Commission 2020 annual conference in Chicago, IL from April 18-21, 2020.
 - 2. Russ Panico will be attending the Spring 2020 NJCAA Region 12 Athletic Director's Meeting at Terra State CC in Fremont, OH from March 23-25, 2020.
 - 3. Evan Pauken to attend the MSFAA Annual Conference in Dearborn, MI on March 17, 2020.
 - 4. Kenyatta Herrion and Jessica Brinks to attend International Association of Directors of Law Enforcement Standards and Training Conference in Fort Worth, Texas from June 7-10, 2020.
 - 5. Tom Sutton to attend the NWSA/NATE conference in Raleigh, NC from February 17–20, 2020.
 - 6. Brian Lueth to attend MCCRMA quarterly Meeting In East Lansing, MI on March 4, 2020.
 - 7. Brian Lueth to attend MCCBOA spring workshop in East Lansing, MI from March 5-6, 2020.
 - 8. LaJoyce Brooks and Tracey Corbett to attend the Great Lakes Symposium on Mass Incarcerations at the Fetzer Center at Western Michigan University on April 2, 2020.
 - 9. Deb Coates to attend the Michigan Early Middle College Association winter conference in Flint, MI March 12-13, 2020.
 - 10. Gail Fredericks to attend the Michigan Canvas Users Conference at the Lawrence Tech University in Southfield, MI on March 6, 2020.
 - 11. Angela Lathan to attend the MEMCA Conference at Mott Community College in Flint, MI March 11-13, 2020.
 - 12. Chris Stroven, Colleen Olson, and Lasonda Wells to attend Depression on College Campuses Conference at the University of Michigan's Campus in Ann Arbor, MI from March 18-19, 2020.
 - 13. Nicole Reed, Ana Abendschein, Abby Howe, Jenny Buysse, Angela Marsh-Peek and Narda McClendon to attend a free training on *How to Inspire Youth to Reach Their Leadership Potential*, at the VBISD Conference Center in St. Lawrence, MI on February 25, 2020.

14. Jason Kovacs, David Barnes and nine students to attend the USITCC/ISECON National Conference in Plano, TX from March 26-28, 2020.
15. Ezra Bell to attend the 2020 Great Lakes Regional Student Success Conference at Oakland University in Rochester, MI February 27-28, 2020.
16. Kelly Sparrow to attend the Ad Astra Client Advisory Board Spring Meeting in Kansas City, MO from April 19-21, 2020.
17. Amy Louallen to attend Labor and Employment Law Institute in Plymouth, MI April 16-17, 2020.
18. Alisha Cederberg to attend Michigan Student Financial Aid Association Conference in Dearborn, MI March 15-18, 2020.
19. Renae Skutnik and Jauwanna Pitts to attend KHRMA meeting in Kalamazoo, MI February 13, 2020.
20. Bill Kring to attend the Train the Trainer for Precision Measuring Instruments in Elizabethton, TN from March 8-12, 2020.
21. Jessie Burnell and Rachel Bair to attend the National Good Food Network conference in New Orleans, LA from March 10-13 2020.

— Personnel Updates

Hires

- Ryan Kennedy, PT Student Services Assistant, effective 2-5-20
- Samuel Beeson, PT Student Ambassador, effective 2-4-20

Resignation

- Randall Davis, Food Hub Manager, effective 2-14-20
- Kara Bailey, Office Specialist–ParaPro for Institutional Support Services, effective 2-27-20

Retirement

- Patrick Conroy, Communications Faculty, effective 8-31-20
- Timothy Kane, Mathematics Faculty, effective 8-31-20

Approved Position Justification Forms

- Food Hub Logistics Technician-Cabinet approved for Full-Time position
- Food Hub Manager
- Printer – ParaPro
- Office Specialist – ParaPro for Institutional Support Services

Posted Positions

- Food Hub Manager
- Custodian

— Announcements and Updates

- KVCC and Early Middle College recommend Authorization of Release of Information indicate “for duration of program” rather than the current “one year”
- ACEN Nursing Accreditation had a good visit this week

Next Cabinet Meeting: March 3, 2020 at 8:00 am.