

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of January 7, 2020

Members Present: Depta, Hilliard, Jbara, Johnson, Linden, Lueth, Washington and Welsh
Staff Present: Sherry Weber
Excused: Collins

1. Strategic Plan Focus Areas & Initiatives Updates presented
 - A. Enrollment Management-Megan Pauken
 - B. Retention and Completion-Evan Pauken
Financial Aid-Alisha Cederberg
 - C. University Center-Craig Jbara
2. The minutes of December 17, 2019 were approved as amended.
3. IPEDS Results presented by Kathy Johnson and discussed by group
4. Proposed summer hours have been reviewed and discussed by group. E-mail from HR sent out to employees.
5. **Standing Items**
 - **Travel**
 1. LaSonda Wells, Linda Depta and Mary Johnson attended the Summit on Racism in Kalamazoo on November 15, 2019.
 2. Lizzie Luchsinger to attend the Teaching Kitchen Research Conference in Scotts Valley, CA from April 22-23, 2020.
 3. Megan Osetek to attend the Certified Interpretive Guide Training Course in Indianapolis, IN from January 13-16, 2020.
 4. Randall Davis and Rachel Bair to attend/present at the National Good Food Network conference in New Orleans from March 10-13, 2020.
 5. Rachel Bair and Ben Bylsma to attend the Northern Michigan Small Farm Conference in Traverse City, MI on January 24, 2020.
 6. Tom Sutton to attend/present at the AWEA Standard Meetings in San Diego, CA from February 23-28, 2020 (costs covered).
 7. Susan Matlis, Aaron Hilliard to attend the 2020 TIAA HR Leadership Forum in Hollywood FL from March 22-25, 2020.
 8. Megan Pauken and Chris Voss to attend Michigan Association of International Educators conference in Traverse City, MI March 11-13, 2020.
 9. Brian Lindberg and 10 students to attend the Michigan Brewing Guild Conference at the Radisson Hotel in Kalamazoo, MI January 8 – 10, 2020.
 10. Deb Coates to attend the American Camp Association Conference in San Diego, CA February 9 – 15, 2020.
 11. Deb Coates to attend the CTE Conference at the Amway Grand Plaza in Grand Rapids, MI January 26 – 28, 2020.
 12. Chris Gearig to attend a Cisco meeting at the Cisco Office in Southfield, MI November 7 & 8, 2019.

13. Jamie Rix to attend Linguistics MLK Colloquium at U of M East Hall in Ann Arbor, MI on January 17, 2020.

— **Personnel Updates**

Hires

- Katrina Slater, PT Library Aide, effective 1-2-20
- Onkari Thomas, PT Wellness Specialist, effective 12-18-19
- Anna Wolan, PT Wellness Specialist, effective 12-18-19

Transfers

- Shawn Sweeney, from PT to FT Security Officer, effective 1-2-20
- Steven Crawford, from ParaPro to FT Theater and Planetarium Technologist, effective 1-6-20

Resignation

- Alan Streeter, Network Analyst, effective 12-23-19
- Brandon Ouding, PT Security Officer, effective 12-17-19
- Cheyenne Thompson, Custodian, effective 12-10-19

Retirement

- Dawn Pantaleo, FT CIS Faculty, effective 12-20-19

Approved Position Justification Forms

- Research Assistant; Research, Accreditation, and Compliance

Posted Positions

- Automotive Technology Operations Manager
- Network Analyst (2 positions)

— **Announcements and Updates**

- The 2020 Winter Summit was a success.
- Ellucian update plan will be available to Cabinet
- KVCC Foundation/KVCC Marketing collaboration

Next Cabinet Meeting: January 21, 2020 at 8:00 am.