

To: Cabinet, Archives
From: Sherry Weber
Subject: Minutes of December 3, 2019

Members Present: Collins, Jbara, Johnson, Linden, Lueth, Washington and Welsh
Staff Present: Sherry Weber
Absent: Hilliard

1. Strategic Plan Focus Areas & Initiatives updates were presented

Peter Linden
Provost and VP for Instruction and Student Services

Developmental Education

English
Billy Reynolds
Dean of Instruction for Liberal Arts

Mathematics
Cheryl Almeda
KVCC Faculty, Foundations Development
Paige Eagan
Dean of Instruction – Mathematics, Science, Health
Nicole McClure
KVCC Faculty, Mathematics

Guided Pathways
Laura Cosby
Dean of Student Success Services
Angela Marsh-Peek
Director of Advising and Counseling

Kalamazoo Valley Accelerated Academic Program (KVAAP)
Louis Thomas
Director of KVAAP
2. The minutes of November 19, 2019 were approved as presented.
3. Higher Learning Commission Assurance Argument Update was presented by Kathy Johnson.
4. President Washington presented 2020-2022 Strategic Planning Implementation Update

Standing Items

— Travel

1. Megan Pauken, Chris Voss and Trice Batson will attend the Michigan Association of International Educators Conference in Traverse City, MI from March 11-13, 2020.
2. Tom Sutton to attend the rope access certification renewal training in Mukwonago, WI from 12/13/19 to 12/21/19.
3. Tom Sutton to attend the AWEA and ANSI standards committee meetings in San Diego, CA from 2/22/2020 to 2/27/2020.
4. Delia Baker to attend the Michigan Energy Workforce Diversity Consortia in Dearborn, MI on 12/5/2019.
5. Renae Skutnik and Jauwanna Pitts to attend the Recruiting Trends Conference in Grand Rapids, MI on November 19, 2019.

6. Coty Dunten, Cathy Colella and 9 students attended the West by West Michigan Conference at Western Michigan University in Kalamazoo, MI on October 5, 2019.
7. Tom Hamann and Billy Reynolds attended the College for Creative Studies in Detroit, MI on October 31, 2019.
8. Kim Grubka, Ashleigh Colpetersir, Samantha Reidenbach, Rebeca Ellsworth, Lisa Gabele, Katie Hatfield, Melissa Hudson, Kristine Keiser, Brandy Zantello to attend the 155th Chicago Dental Society Midwinter Meeting at McCormick Place in Chicago, IL from February 20 – 22, 2020.
9. Sarah Pernie to attend the NCNP Conference at the Gaylord Opryland Convention Center in Nashville, TN from March 20 – 23, 2020.
10. Lori Evans, Brenda VanderRoest, Sara Herrmann, Muriel Hice, Mamatha Pachika, and Nathan Michanowicz to attend the Ellucian Live Conference in Orlando, FL from April 5-8, 2020.
11. Larry Sandt to attend the Apple JAMF (software deployment) training in Oakbrook, IL from Feb 18-21, 2020.

— Hires, Resignations, Transfers, Retirements

Hires

- DeAnna Russell, PT Counselor-KVAAP, effective 11-21-19
- Narda McClendon, FT Promise Advisor, effective 12-16-19
- Scott Taylor, FT Utility Maintenance Specialist-Groves, effective 11-25-19
- Blake Pratt, Custodian-TTC, effective 11-25-19

Transfers

- Charles DeVries, from ParaPro Printer to FT Printer, effective 12-2-19

Approved Position Justification Forms

- Student Strengths Development Program Manager, SSS

Posted Positions

- Network Analyst, Network Services
- Theater and Planetarium Technologist, Kalamazoo Valley Museum
- Accounting Support Specialist, Financial Services/Pay Station

— Other

- Student Tap Takeover held on 11/26/19 was a huge success.
- IT outage discussed
- Degree Works update is started. This will be a 3 month process.
- Cabinet approved updates to CMOP 3070.
- 100% of the Cadets who completed the Police Academy passed the physical and written MCOL testing.
- Mike Collins presented a new CMOP regarding catalog term limits. He will bring it back next meeting for further review.

Next Cabinet Meeting: December 17, 2019 at 9:30 am.