

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of July 10, 2018

Members Present: Bertch, Collins, Hilliard, Jbara, Johnson, Lueth, Washington and Welsh
Staff Present: Sherry Smurr

The minutes of July 3, 2018 were approved as presented.

1. Update/Action or Goals and Results

- International Admissions
 - 35 F1 visas and 6 transfer students for Fall semester
 - Interviewing process underway for International Student Services Manager
- Early College
 - Boot Camps are underway
 - Fall enrollment is happening
 - Summer Camps are in full swing
- Enrollment Management
 - Fall semester down 4½%
 - Multiple enrollment campaigns going on
- Retention
 - KVCC has signed a contract with Re-Up
- Guided Pathways
 - State meetings attended. We are in line with other community colleges.
- University Center
 - A meeting with Siena Heights and Davenport College Presidents has been scheduled.
- Life Enrichment
 - Fall programs are lined up and ready to go
 - Class schedules included in the KV Focus
- Analytics
 - Key Performance Indicators discussed

Standing Items

- Travel
 - Brian Lueth and Sarah Herrmann to attend the MCCBOA Summer Conference in Traverse City, MI from July 25-27, 2018.
 - Brian Lueth to attend the MCCRMA Conference in Traverse City, MI on July 24, 2018.
 - Yvonne Chapman to attend the 2018 NLN Education Summit in Chicago, IL from September 12-14, 2018.
 - Megan VanDonselaar to attend the AARC Summer Forum in San Antonio, TX from July 16-19, 2018. At this event, the KVCC RRT program will be receiving the *Distinguished RRT Credentialing Success Award*.

— Grants

- The KV Museum is partnering with WMU on a \$41,750 grant application for an Engineering Concepts Kiosk, Bill McElhone, Project Manager.

— Kudos

- **Remi Harrington** for her poster presentation for WMED's Inaugural Health Equity Summit on June 30, 2018. Remi presented the community farms project, and brought awareness to this important initiative.
- The **entire bookstore team** for coming in on Friday to do the bookstore inventory in order to minimize the amount of time the bookstore would be closed to students, especially around the beginning of the 2nd 8 weeks of the summer semester.

— Hires, Resignations, Transfers, Retirements

Resignations

- Antonyo Tigues, Office Specialist ParaPro-AWH, effective 7-17-18

— Other

- Student Internship process for KVCC internal opportunities was discussed.
- Budgets were discussed by the group
- The Culinary Alcohol procedure policy was passed out for review. Questions and corrections will be discussed next week.
- Kalamazoo Promise was discussed
- Governor Snyder's Marshall Plan for talent was discussed. Attendance at an upcoming July 19 workshop at WMU was also discussed.

Next Cabinet Meeting: July 17, 2018 at 8:00 am.