

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of June 26, 2018

Members Present: Bertch, Collins, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh
Staff Present: Sherry Smurr

The minutes of June 19, 2018 were approved as presented.

1. Update/Action on Goals and Results

- International Admissions
 - 35 F1 Visas issued for Fall 2018 with 5 transfer students
- Early College
 - Summer Camps are currently underway
- Enrollment Management
 - Summer has held steady, Fall is down 5½%
 - Get It All Done Fall Enrollment event taking place on 8/1/18 from 4:00 pm – 7:00 pm
- Retention
 - Reaching out to students to enroll for classes
 - Exploration of Contracting with Re-Up is moving forward
- Guided Pathways
 - Finalizing Discovery Inventory Worksheet
 - Pathway Advisor positions are moving forward
- University Center
 - Lease Agreements and Memorandums are in place for next year.
- Life Enrichment
 - Currently undergoing some reorganization
- Analytics
 - Discussed the possibility of expanding the College Level KPIs to incorporate non-credit measures

Standing Items

- Travel
 - Sara Herrmann and Dan Mondoux to attend the Michigan Post-Secondary Data Institute (MPDI) Training at Lansing Community College in Lansing, MI on June 27, 2018.
- Grants
 - \$10,000 proposal to Alanas Foundation for Student Flu Vaccination, Cynthia Schauer, Project Manager

- Kudos
 - **Cynthia Schauer** for her poster presentation at the recent Kalamazoo Health Equity Summit Social Determinants - Health affecting flu & pneumonia vaccine rates.

- Reality Check
 - Discussed article on WMU Brewing

- Hires, Resignations, Transfers, Retirements

Hires

- Michael Gettle, Director of Advanced Technician Training, effective 7-2-2018

- Other
 - Discussed touring the Redwood Building to see what office furniture and other equipment is available to use.
 - CMOP 5070 on Information Security was presented for second reading and was unanimously adopted by the group

Next Cabinet Meeting: July 3, 2018 at 8:00 am.