

**To:** Cabinet, Archives  
**From:** Sherry Smurr  
**Subject:** Minutes of June 12, 2018

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**Members Present:** Bertch, Collins, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh  
**Staff Present:** Sherry Smurr

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The minutes of June 5, 2018 were approved as presented.

### Standing Items

#### — Travel

- Laura Cosby, Angela Marsh-Peek, Chris Stroven, Kevin Dodd and Paige Eagan to attend the Michigan Student Success Network meeting to focus on Hands-On Techniques to Evaluate Advising Reforms at West Shore Community College in Scottville, MI on July 11, 2018.
- Dannie Alexander and Ted Forester to attend the EnergyCap Conference at State College, PA from September 25-27, 2018.
- Jessica Potter and Judy Rose to attend the Ad Astra Conference in Kansas City from October 14-17, 2018.
- Mahana Lugo Montenegro to travel to Bogota Columbia, Medellin Columbia, Panama City, Panama and San Jose Costa Rica for a recruitment trip from September 15-21, 2018.
- Alisha Cederberg, Evan Pauken, EJ Bast, Angela Marsh-Peek, Paige Eagan, Sarah Hubbell and Erin Dominianni to attend the Target X Summit in Nashville, TN from July 16-17, 2018.

#### — Grants

- \$15,000 proposal to Irving S. Gilmore Foundation & Harold and Grace Upjohn Foundation for fiscal 2019 Artists' Forum, Dave Posther, Project Manager.
- \$1,000,000 proposal to Communities Thrive Challenge for operating funds for scale up of Community Farms initiative and related programming at the BHLC, Rachel Bair, Project Manager.

#### — Kudos

- **Bonita Bates, Ezra Bell and Robyn Schieber** – Thanks and appreciation for their commitment to Focus students throughout the years of the program. A special recognition to **Bonita Bates** for her hard work, dedication, leadership and many “tough love” conversations she had that has led to student success.
- Thanks and appreciation to **Pat Pallett** and **Ciji Gamble** for their hard work, passion and commitment to students.
- **Evan Paukin** for becoming a published author.

- Reality Check
  - Discussed pool operations and future plans
  
- Hires, Resignations, Transfers, Retirements

Hires

- Lucas Dailey, Accounting Assistant Para Pro, effective 6-13-18

— Other

- Contractors came in to give quotes for Subway updates to café.
- Discussed procedures for staff development fund.
- 61 Kalamazoo promise students graduated, 38% were on academic probation in the past, 1% went through an academy.
- Target X and Ellucian on campus to provide training.
- Mahana Lugo Montenegro will be taking the international students to the Battle Creek Air Show and Balloon Festival on June 30<sup>th</sup>. There is an \$8.00 entrance fee and students will be given a stipend of \$11.00 for dinner. There is a \$5.00 per car parking fee.
- CMOP 6020, Admissions, needs some updating, will be brought back
- Mike Collins presented the colleges new Information Security Policy, which will be brought back as a new CMOP
- Discussed KPI Updates
- Wind Systems magazine article about KVCC Wind Turbine Academy was brought in to share with group.

**Next Cabinet Meeting: June 19, 2018 at 8:00 a.m.**