

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of May 29, 2018

Members Present: Bertch, Collins, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh
Staff Present: Sherry Smurr

The minutes of May 22, 2018 were approved as presented.

1. Update/Action or Goals and Results

- Enrollment Management
 - Fall 2018 enrollment numbers are improving

Standing Items

- Travel
 - Sarah Hubbell to attend the 2018 MACRO Summer Summit – Transfer and Transition in Midland, MI from June 20-22, 2018.
 - Paige Eagan to attend the MLAD Annual Retreat and Workshop in Petoskey, MI from June 7-8, 2018.
 - Randall Davis to attend the Fresh Produce Industry Expo in Chicago, IL on June 26, 2018.
 - Mamatha Pachika, Dan Mondoux and Michelle Adams to attend the MCCDEC (Michigan Community College Data Evaluation Committees) STARR (Student Transcript and Academic Record Repository) meeting at Lansing Community College in Lansing, MI on June 12, 2018.
 - Michael Hall and Amy Gallick to attend the MCCA Annual Data Workshop at Lansing Community College in Lansing, MI from July 30-31, 2018.
 - EJ Bast, Evan Pauken, Alisha Cederberg, Sarah Hubbell, Erin Dominianni, Paige Eagan, Angela Marsh-Peek, Mike Thompson, Renee Daudert and Tim Welsh to attend the TargetX Conference in Nashville, TN from July 15-17, 2018.
- Grants
 - KVCC to participate in a WMU lead Engineering Concepts Interactive Exhibit/Kiosk Grant for \$40,000 to develop an interactive exhibit/Kiosk explaining engineering; Bill McElhone, Project Manager.
- Kudos
 - **Richard Garthe, Martin Smith, Christine Gearig, Lauren Puttkammer, and Ailsa Gray** for taking the time out of their schedules to participate in the Non-Traditional Career Day, Wonder Woman at Work, on May 18, 2018.

- To the **Facility Services** for getting the chiller up and working. Also, to the **people in the impacted TTC wing** for making accommodations while it was down.

— Hires, Resignations, Transfers, Retirements

Hires

- Tamala Hill, PT Academic Counselor, effective 6-4-2018
- William McCorkle, Technical Instructor – Wind Turbine Technician Academy, effective 7-2-2018

Resignations

- Elizabeth Bernhard, Career and Continuing Education Manager, effective 6-14-2018

— Other

- Power event Friday went well.
- Merit Scholarship Program information was discussed.
- Focus program between KVCC and Western will not be moving forward.
- Thank you for the update to the strategic plan KPI.
- Letter of support for training grant with Community Mental Health was discussed.

Negotiations Discussed

Next Cabinet Meeting: June 5, 2018 at 8:00 am.