

**To:** Cabinet, Archives  
**From:** Sherry Smurr  
**Subject:** Minutes of May 15, 2018

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**Members Present:** Bertch, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh  
**Staff Present:** Sherry Smurr  
**Absent:** Collins

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The minutes of May 8, 2018 were approved as presented.

1. Update/Action or Goals and Results

- Early College
  - Graduation Ceremony was well attended. News Channel 3 was there.
- Analytics
  - Confirmed revamped KPI schedule
- Diversity and Inclusivity
  - Our diversity team to attend the ACPA-MI Equity and Inclusion Summit on 5/18/18

**Standing Items**

- Travel
  - Scott Myers to attend the Wizard World Chicago Comic Con Conference in Rosemont, IL from August 24-25, 2018.
  - Gail Fredericks to attend the ETOM Summer Retreat at the Kettunen Center in Tustin, MI from June 11-12, 2018.
  - Trice Batson, LaSonda Wells, Mary Johnson, Tracey Quada, Carl Ross, Cathy Collela, Levi Funk and Faith Bentley to attend the 2018 American College Personnel Association (ACPA) MI Equity and Inclusion Summit in Flint, MI on May 18, 2018.
  - Darrell Davies and Jack Bley to attend the Michigan Community College Biologists Conference in Roscommon, MI from May 18-20, 2018.
  - Paige Eagan, Cynthia Schauer and Verne Mills to attend the MITransfer Summit Pathways meeting at Lansing Community College, West Campus on May 18, 2018.
  - Paige Eagan, Billy Reynolds and Amy Galik to attend the G2C Michigan State Leads meeting at Eastern Michigan University in Ypsilanti, MI on June 15, 2018.
  - Billy Reynolds to attend the Enrollment Management Essentials for Academic Leaders Conference in Orlando, FL from July 24-26, 2018.
- Special Highlights
  - Students from the Business Club competed at Nationals in Dallas, Texas.
- Kudos
  - Kathy Kerstetter, Steve Walman and Alison Nord for their leadership with the new Business Club.

- Reality Check
  - Part time and full time enrollment numbers were discussed.

- Hires, Resignations, Transfers, Retirements

Update: Carleton Brooks, Career Advisor-KVAAP, effective 5-29-2018

Hires

- Corey Primer, Custodian-TTC, effective 5-14-2018
- Sara Looney, Student Services Assistant-Admissions, Records and Registration, effective 5-14-2018
- Gregory Pestun, Custodial Services Manager, effective 6-1-2018

Transfers/Appointments

- Camille White, from part-time to full-time Community Culinary and Nutrition Program Support Specialist, effective 5-9-2018
- John Saylor, from Custodial Services Manager to Maintenance Specialist, effective 6-1-2018

Resignations/Retirements/Separations

- Gabriel Maldonado, Utility Maintenance Specialist, effective 5-8-2018
- Paul Bianco, Director of Police Academy, effective 5-14-2018
- Jolene Osei, Database Analyst, effective 5-28-2018

- Other

- Library Hours at Arcadia Commons from 5/8/18- 6/8/18  
Monday-Thursday 8:00am-7:30pm and Fridays 8:00am-4:00pm
- Current Strategic Planning document passed out to Cabinet members for updating.
- Request presented and approved for Self-Sustaining Safety @ Heights Trainer.

**Next Cabinet Meeting: May 22, 2018 at 8:00 am.**