

**To:** Cabinet, Archives  
**From:** Sherry Smurr  
**Subject:** Minutes of April 10, 2018

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**Members Present:** Bertch, Collins, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh  
**Staff Present:** Sherry Smurr

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The minutes of April 3, 2018 were approved as amended.

1. Update/Action or Goals and Results

- Enrollment Management
  - KPS will be on KVCC campus with seniors on April 10, 2018. Approximately 100 people expected.

**Standing Items**

- Travel
  - Amy Louallen to attend the Miller Canfield Legal Update/Spring Conference in Kalamazoo, MI on April 24, 2018.
  - Megan Pauken, EJ Bast and Mary Johnson to attend the ACT Enrollment Management Summit in Denver, CO from July 18-20, 2018.
  - Mark Reed and Steve Crawford to attend the Great Lakes Planetarium Association Meeting in Grand Rapids, MI on May 5, 2018.
  - Tim Welsh and Aaron Snead to attend the CTS Datacenter Meeting in Climax, MI on April 10, 2018.
  - Trice Batson to attend the Standards of Professional Practice Institute Conference in Atlanta, GA from June 13-16, 2018.
  - Larry Taylor and Charlie Fuller to attend the Michigan Automotive Teachers Association Conference in Lansing, MI on April 2, 2018.
  - Casie Lemley to attend the MSRC Sputum Bowl from April 11-12, 2018 in place of Bobbie Martin.
  - Angela Marsh-Peek, Noelle Blades-Penn, Jenny Buysse, Heidi Stevens, Ezra Bell, Melissa Ferris, Kevin Dodd, Colleen Olson, LaSonda Wells, Roxie Swank, Nina Dickerson, Kevin Schneider, Natalie York, Chris Stroven, Michelle McGowen, Kevin Lavender, Audreanna Shannon and Kim Hayward to attend the Community College Cooperation Conference at WMU on April 20, 2018.
  - Megan Osetek and Anna Koenig to attend the Versai User Group Conference in Chicago, IL from September 7-9, 2018.
  - Peggy Cahue-Kuipers, Erik Freye, Regina Gorham, Natasha Green, Sarah Humes, Megan Osetek, DeMecia Russell, Nessa Weld, LaSonda Wells and Lynn Hoehle to attend Ferris State University's Jim Crow Museum on Friday April 13, 2018.

- Grants
  - \$100,000 proposal to Aetna Foundation for Cultivating Healthy Communities via Urban Farming, Rachel Bair, Project Manager.

- Reality Check
  - Mattawan Swim Club non-renewal of pool contract was discussed

- Hires, Resignations, Transfers, Retirements

Hires

- Antonyo Tignes, Office Specialists ParaPro (AWH), effective 4-12-18

- Other
  - International Pre-Exam lunch to be held April 11, 2018, pizza and pop will be served.
  - ORS non-employee checks were generated and mailed on April 13, 2018.
  - We have a meeting scheduled with Bentler to discuss MAT<sup>2</sup>.

**Next Cabinet Meeting: April 17, 2018 at 8:00 am.**