

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of February 27, 2018

Members Present: Collins, Hilliard, Jbara, Johnson, Lueth, Schlack and Welsh
Staff Present: Sherry Smurr
Absent: Bertch

The minutes of February 20, 2018 were approved as amended.

1. Update/Action or Goals and Results

- Retention
 - We are expanding our in-take survey questions so that we may better service our students.
- University Center
 - Meeting with Davenport this week
- Life Enrichment
 - 20-25 classes in planning process
- Analytics
 - KPI'S to be presented at next Administrator's Plus meeting
- Diversity and Inclusivity
 - On 2/21/18 Kenya Shakir (GVSU) presented "Exclusion in the Cause for Inclusion: Supporting our Privileged Allies."

Standing Items

- Travel
 - Diane Finch and Mahana Lugo-Montenegro to attend the Michigan Association for International Education Conference in Bay City, MI from March 21-23, 2018.
 - D. Kohrman, K. Digby and S. Eisenhauer to attend the MI-AMTE Conversations among Colleagues and Pre-Conference sessions in Ypsilanti, MI from March 16-17, 2018
 - Students: Ariel Breadford, Lydia McDaniel, Jamin Willoughby and Virginia Wooley with Faculty Advisor Jason Bishop, to attend the PTK Convention in Kansas City, MO from April 19-21, 2018. The students have been vetted by Russ Panico.
 - Jerod Kauffman, Judd Mattimore and Brian Graening to attend the MACUL (Michigan Associations for Computer Users in Learning) Conference in Grand Rapids, MI on March 8, 2018.
 - Jennifer DeHaan to attend the Ellucian LIVE 2018 Conference in San Diego, CA from April 8-11, 2018

— Kudos

- Bob Bechtel, Mamatha Pachika, Dan Mondoux, and Michael Hall for their great job automating the Instructional Data Book Trigger Report.
- To the facilities service team for their help keeping our downtown facilities safe and dry during the record rainfall last week.

— Hires, Resignations, Transfers, Retirements

Hires

- Mahana Lugo-Montenegro, FT International Student Support Specialist, effective 3-14-18

Transfers

- Bruce LaBrie, PT Public Safety Officer to FT Public Safety Officer, effective 3-12-18

Resignations

- Abigael Galbraith-Frew, PT Museum Interpretation Specialist, effective 2-23-18

— Other

- International travel over the next 12 months discussed
- Discussed food service at TTC over spring break.
- Campus College Enrollment non-credit kick off has started.
- Working on a formalized action plan for reporting student information to the government.
- Consumers Credit Union in the Groves will have a food truck at their facility periodically.
- Discussed a repaving project at the Groves campus
- Power is back on at the CAH. After precautionary measures were taken to prevent damage from monumental rain last week, the transformer is in great shape.
- Discussion of what “Adjunct” means and how we apply it to positions at KVCC

KVCC Diversity and Culture

Aaron to discuss what the behavioral expectations are for KVCC at next Administrator’s Plus meeting

Pool Operations

After MCAT contract for pool use expires on April 30, 2018, KVCC will stop renting our pool to outside groups.

Budget Task Force

Discussed Budget items and lagging / leading indicators

Next Cabinet Meeting: March 6, 2018 at 8:00 am.