

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of November 21, 2017

Members Present: Anderson, Bertch, Collins, Johnson, Welsh, Jbara, and Schlack
Staff Present: Sherry Smurr

The minutes of November 14, 2017 were approved as presented.

1. Update/Action or Goals and Results

- International Admissions
 - Nothing New to Report
- Early College
 - Nothing New to Report
- Enrollment Management
 - Nothing New to Report
- Retention
 - Nothing New to Report
- Guided Pathways
 - Nothing New to Report
- University Center
 - Nothing New to Report
- Life Enrichment
 - Nothing New to Report
- Analytics
 - Reviewed format for Admin Plus review of book “Creating a Data-Informed Culture in Community Colleges”
- Diversity and Inclusivity
 - Nothing New to Report

Standing Items

- Travel
 - L. Cosby, P. Eagan, E. Pauken, C. Olson, K. Schneider and J. Buysee to attend the Guided Pathways Institute 2.0 Mentor Circle at Macomb Community College from November 30-December 1, 2017.
 - Vivien McCurdy and Randall Davis to attend the Great Lakes Fruits, Vegetables and Farm Market Expo and the State-Wide Food Safety Network in Grand Rapids, MI from December 4-5, 2017.

— Grants

- The Cabinet unanimously voted to support the Innovative Thinking Grant for \$65,400 community hoop house development, Rachel Bair, Project Manager

— Special Highlights

- KVCC honors students were honored recently at the Michigan Political Science Association's annual conference, of which KVCC is a member. Each year there is a best undergrad paper award for the state of Michigan, Kevin Dockerty turned in a number of papers from the American Government Honors class this past winter. KVCC students were the top six finalists. The winner was Betsy Kooistra a second year Honors student.
- Get It Done Registration event to take place on November 29th
- International Cultural Celebration was a huge success

— Kudos

- Diane Finch would like to thank individuals for helping with the International Cultural Celebration:
Tope Olowookere – Director (Student)
Corina Brown – Stage and Costume Manager (student)
Kevin Dodd, Elia Garcia, Trice Batson, Denise Baker, Robyn Schieber, Erin Dominian, Jessica Potter, Jerod Kaufmann, Lisa Lowe, Kara Bailey (student), Stevie Cipiewski (Student) and Jessica Morse (student)

— Reality Check

- All external special events at any KVCC facility must be requested through Facility & Special Events Coordinator.

— Hires, Resignations, Transfers, Retirements

Hires

- Charles Bosse, PT Food Hub Coordinator, effective 11-27-17

Resignations

- Taylor Lawrence, FT New Student Coordinator, effective 1-1-18

— Other

- Diane Finch will be taking students to Bilbo's pizza on Sunday November 26, 2017
- Financials have been posted to transparency side
- Updated on Target X
- Petitions to graduate are up by 38 students
- December 1st there will be a new way of accounting for student/staff parking in the Rose Street parking ramp

Non-Credit Registration Software – Held off until next week

HR Classification Process discussed

Next Cabinet Meeting: November 28, 2017 at 8:00 am.