

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of November 14, 2017

Members Present: Anderson, Bertch, Collins, Johnson, Welsh, Jbara, and Schlack
Staff Present: Sherry Smurr

The minutes of November 7, 2017 were approved as amended.

1. Update/Action or Goals and Results

- International Admissions
 - Nothing New to Report
- Early College
 - Nothing New to Report
- Enrollment Management
 - Nothing New to Report
- Retention
 - Nothing New to Report
- Guided Pathways
 - Nothing New to Report
- University Center
 - Nothing New to Report
- Life Enrichment
 - Nothing New to Report
- Analytics
 - Nothing New to Report
- Diversity and Inclusivity
 - Nothing New to Report

Standing Items

- Travel
 - Brian Lueth and Alisha Cederberg to attend the ACS Committee Meeting in Lansing, MI on November 15, 2017
- Grants
 - \$65,400 proposal to Innovative Thinking for community hoop house development, Rachel Bair, Project Manager
- Special Highlights
 - Nothing new to report.

— Kudos

- Jessica Potter and Judy Rose for doing a great job at event planning

— Reality Check

- Discussed guidelines and procedures of using Campus facilities
- Discussed Free Speech Policy

— Hires, Resignations, Transfers, Retirements

Hires

- Calvin Williams, FT Custodian-BHLC, effective 11-14-17
- Nicholas Frost, FT Web Developer, effective 11-27-17
- Nathaniel Nielsen, Financial Services Manager, effective 12-4-17

Resignations

- Patricia Gelbaugh, FT Administrative Assistant-Admissions, Registration, and Records, effective 11-10-17

— Other

- Reviewed the Gibson Survey and the Tuition and Fee Survey
- Discussed pool operation
- Discussed future Higher Learning Commission 4 year and 6 year reviews
- Dennis Bertch discussed information from the Move the Needle Conference he and Laura Cosby attended.
- Update to Ellucian, Banner 9, moving forward; Possible test mode end of January 2018
- Kathy Johnson reviewed 2017 KPI Update
- Group discussed the State of Michigan, Department of Attorney General, Incompatible Public Offices Act

Kathy Johnson reviewed 2017 KPI Updates

Summer hours discussed and agreed upon

Food serving, cabinet notification rule was discussed

HR Classification Process – Held off until next week

Next Cabinet Meeting: November 27, 2017 at 8:00 am.