

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of November 7, 2017

Members Present: Anderson, Bertch, Collins, Johnson, Welsh, Jbara, and Schlack
Staff Present: Sherry Smurr

The minutes of October 31, 2017 were approved as amended.

1. Update/Action or Goals and Results

- International Admissions
 - International Cultural Celebration Nov. 15, 2017
- Early College
 - Talks with Schoolcraft schools
- Enrollment Management
 - Enrollment Event scheduled for Nov. 29, 2017
- Retention
 - Draft retention plan being developed by Evan Pauken
- Guided Pathways
 - KVCC has been accepted into Mentor Circle for State of MI for round two
- University Center
 - Recent meeting with partners – enrollment moving in a positive direction
- Life Enrichment
 - Bee Keeping and Rain Garden going well
- Analytics
 - November Facts at a Glance distributed
- Diversity and Inclusivity
 - Dar Mayweather presented on November 2
 - Interfaith panel presentation on November 8 from 11-1 at TTC in room 4240

Standing Items

- Travel
 - K. Grubka to attend the Commission on Dental Competency Assessments Educators Conference in Orlando, FL from January 12-13, 2018.
 - L. Wells to attend the American College Counseling Association 2018 Annual Conference in Charlotte, NC from February 22-25, 2018.
 - Joseph Montgomery to attend the Ellucian Summit Degree Works pre-conference (with Kelly Sparrow) in San Diego CA from April 6-8, 2018
- Grants

- Nothing new to report.
- Special Highlights
 - Nothing new to report.
- Kudos
 - Dan Mondoux, Alisha Cederberg, Sarah Hubbel, Lois Baldwin, Steve Doherty and Brian Lueth for providing data needed to update KVCC 2017 Facts at a Glance.
 - Lucas McFarland, Culinary Operations Manager, for the perfect inspection from the Health Department on November 3, 2017.
 - Kathy Kerstetter for establishing a new student group for Business Club
- Reality Check
 - Nothing new to report
- Hires, Resignations, Transfers, Retirements
 - Hires
 - Marilyn Anderson, FT 2nd Custodian, BHLC, effective 11-1-2017
 - Transfers
 - Tim Luce, from FT 1st shift Utility Maintenance Specialist, to FT 1st shift Maintenance Specialist, effective 10-30-2017
 - Kara Protz-Sanders, from PT Services Assistant to FT Administrative Assistant at the Groves Center, effective 11-13-17
 - Resignations
 - Dean McCurdy, Assistant Vice President for Instruction and BHLC, effective 12-15-2017
 - Retirements
 - Vicki Bair, Nursing Department Coordinator, effective 1-31-2018
 - Elizabeth Dodd, PT Special Project Technician–Nursing, effective 1-31-2018
- Other
 - Jeff Sobolewski, allow budget access to BREW
 - Target X is working on Facebook fix
 - Kathy Johnson to bring KPI update process to next meeting for review
 - Science Gallery construction completion continues
 - Other downtown improvement projects continue
 - TTC Adjustment of Hours request from Mike Collins
 - Diane Finch will be serving food at two activities during the International Cultural Celebration on Nov. 15, 2017
 - November 21 – HR Classification Study discussion continuation

Internships discussed and agreed upon

COMP 3080 updated to add Child Activity Form completed

Discussed intro, Chapter One and Two of Creating a Data informed Culture in Community Colleges.

Next Cabinet Meeting: November 14, 2017 at 8:00 am.