

To: Cabinet, Archives
From: Sherry Smurr
Subject: Minutes of September 26, 2017

Members Present: Anderson, Bertch, Collins, Johnson, Welsh, and Schlack
Staff Present: Sherry Smurr

The minutes of September 19, 2017 were approved as amended.

1. Update/Action or Goals and Results

- International Admissions
 - Nothing new to report

- Early College
 - Discussed classes @ Gull Lake starting second trimester
 - Discussed Kalamazoo Schools

- Enrollment Management
 - Discussed enrollment statistics
 - Discussed a need to develop plan to welcome students back from Western

- Retention
 - Discussion on retention
 - Evan Pauken continuing to work on retention reports

- Guided Pathways
 - Discussed upcoming conference for Guided Pathways
 - Discussed Business and Industrial Trades involvement in Guided Pathways

- University Center
 - Kettering interested in moving toward more traditional classes

- Life Enrichment
 - Several classes are full
 - Rain Garden at Museum underway

- Analytics
 - Discussion of Super Users and getting some training scheduled
 - IR – exploring need for replacement resource
 - Discussed output metrics and progress metrics presentations
 1. Admin Plus meeting – Kathy to present
 2. College Wide meeting –Evan Pauken to share metrics info, Dennis to share CCSSE info

- Diversity and Inclusivity
 - Discussed committees on campus

Standing Items

- Travel
 - Add P. Eagan to the group attending the Student Success Summit in Lansing, MI on September 28-29, 2017
 - L. Winch and T. Kane to attend the AMATYC Conference in San Diego CA from November 8-12, 2017
 - Diane Finch and Elia Garcia to attend Region V Conference in Detroit MI from October 18-20
 - Rachel Bair to attend MI Statewide Food/Health Network and Association Leaders and Local Food Council Leaders in Lansing MI on November 29
 - Cheryl Almeda, John Abbott, Carl Ross, Carol Weatherford and Gloria Larrieu to attend the Michigan Developmental Education Consortium at Delta College from October 12-13, 2017
 - Brian Lueth to attend MCCBOA fall meeting in Mt Pleasant MI from November 2-3, 2017
 - Louise Anderson to attend MCCRMA fall meeting in Mt Pleasant MI on November 1, 2017. She will travel to meeting on October 31, 2017

- Grants
 - Meijer grant proposal has been submitted.

- Kudos
 - Erin Dominianni for writing a wonderful article.
 - From Sue Newington to Erin Macioce, Alisha Cederberg and Brenda Vander Roest for filling in during her absence.
 - Brandon Langston and Public Safety in timely follow-up to address emergency medical event at the FIC
 - Todd Weston was presented the Life Savers award for an incident with a student in April of 2017
 - Facilities and Maintenance crew, the buildings look great!

- Reality Check
 - Good start to the semester

- Hires, Resignations, Transfers, Retirements
 - Hires
 - Steven Grohs, PT Testing Center Desk Clerk, effective 9-22-2017
 - Summer Newbill, PT Student Success Center Assistant, effective 9-25-2017
 - Michelle McGowen, PT Counselor – Student Access, effective 10-9-2017

 - Resignations
 - John Chapman, Career Advisor ParaPro, effective 9-27-2017

- Other
 - Auditors left Friday
 - Dennis attending a meeting with Davenport to explore a Bachelors degree in Respiratory Care
 - Looking at results for non-credit system RFP
 - STARR report due October 15, test submission underway
 - IT is proceeding to interview stage for replacement
 - Target X working on data mapping in background / retention steps
 - Request from Diane Finch was approved to fund a temporary International Student Ambassador position through the winter semester.
 - Discussed Western students starting Wednesday before Labor Day and adding a small break in October.
 - Mike presented follow up to Rick Ives presentation on college process for planned and impromptu events
 - Flag issue was discussed
 - Impact of travel ban on students discussed
 - Hoop house raising coming up
 - Sandy Bohnet hired on to assist with the presidential search

Next Cabinet Meeting: October 3, 2017 at 8:00am