

To: Cabinet, Archives
From: Mike Collins
Subject: Minutes of May 2, 2017 **VP's ONLY**
Date: May 2, 2017

Members Present: Anderson, Bertch, Bohnet, Collins, Jbara, Schlack, and Welsh

Absent: Johnson

The minutes of April 25, 2017, VP Cabinet meeting were approved as presented.

Planning Discussions – Postponed until 5/9/17

Update/Action or Goals and Results

- International Admissions
 - 21 international students so far with many more transfer students from WMU
- Early College
 - Expecting 420 Early College students for Fall 2017
 - Planning a first Friday mentorship program
 - All 3 summer camps are full
 - Second open house scheduled this month
- Enrollment Management – down 1% for summer, but the Enrollment Task Force is undertaking several additional strategies in the next two weeks as well as for the second eight-week courses.
- Retention – the Director of Retention and Completion position is posted
 - Discontinued contract with RNL for SRP data
 - CRM – Two vendors (Target X and Enrollment RX) will be here for demos on 5/17 and 5/18
 - Expanding FYE course into some of the pathways (PSY, SW)
- Guided Pathways
 - Reviewed 5 pathways that could be rolled out in Fall 2017
 - Social Work
 - Psychology
 - Studio Art
 - Biological Sciences
 - Chemical/Physical Sciences
 - Dean provided notes from his recent AACC Conference
- University Center (CJ)
 - Continue to work on an articulation agreement with FSU in LEN
 - Trine University
 - Meeting with DU on 4/25/17 went well
- Life-Long Learning
 - 2nd offerings of Fitness Center Basics is scheduled for summer semester
 - 2nd offering Beekeeping 101 is full
 - Pilot Beekeeping 102 started May 1
 - Pilot Master Rain Gardener started in March and is full
 - 2nd offering scheduled for Fall 2017
 - Pilot Mushroom cultivation started in April and is full
 - Spanish for Medical Professionals starts in May
 - Native Pollinators & Plants scheduled

- In-process programs
 - Summer Brewing
 - Chair Yoga
 - Sustainable Textiles
- Analytics – Kathy is at a conference in Kansas City to learn what others are doing
- Diversity and Inclusivity – Marilyn will be posting the position now that Felix has retired. The last training at the CAH was finished Friday and went well.

Standing Items

— **Travel**

- Lucas McFarland, Joel Boone, Cory Barrett, John Korycki, Stephanie Hughes, Lizzie Luchsinger, Vivien McCurdy will be attending a Variance HACCP Food safety training on May 23 in Grand Rapids.
- Rachel Bair, Randall Davis, Grant Fletcher will travel to Ft. Wayne on May 15 to meet with schools on food commissary model.
- Mamatha Pachika will attend an Information Builders Summit June 5-8 in Grapevine, TX
- LaSonda Wells, Mary Johnson, LaJoyce Brooks, Nancy Hammoudah, Diana Multer, and students Kara Bailey, Moustafa Al-Nemer, and Monet Cheatham will attend the May 6 ISAAC Banquet in Kalamazoo
- LaSonda Wells, Mary Johnson, Ezra Bell, Levi Funk, Gloria Barton-Beery, Diana Multer, Trice Batson, Erin Dominianni will attend the May 12th Diversity Summit at Ferris State.
- Rick Ives will be attending the MACP (MI Association of Chiefs of Police) Conference June 25-28 in Bellaire, MI
- Russ Panico attending the Summer 2017, MCCA Athletic Director's Meeting in Traverse City, MI, June 7-9

— **Grants - none**

— **Kudos!**

- Former student Joshua Albright recognized the outstanding instruction he received from Ron Young and Steve Walman.
- Michael Morehouse for his presentation in Chicago on Serving Those Who Have Served Us: Strategies for Enrolling and Retaining Military Students
- Jenny Buysse and The Career Department recognized by Macomb CC for the Career Manual they wrote
- Everyone involved with commencement
- Bill Kring for his leadership at the HTEC Conference
- E.J. Bast, Megan Pauken, and Mary Johnson for their leadership at the Declare Day activity

— **Reality Check –New and Follow Up - none**

— **Hires/Transfers/Resignations/Terminations/Retirements**

Hires - none

Transfers - none

Resignations - Maureen Brown, Head Women's Basketball Coach, effective 5/1/17

— **Other**

- Beth Gregory-Wallace was noted as a budget supervisor for Strengths
- Monica Koning reports that completion rates for those who have had an internship is typically around 80%
- Upgrades on DegreeWorks and Banner XE are underway
- Craig is working on a follow-up visit to Detroit to see what progress they have made on The Greening of Detroit venture
- Full-time faculty searches are all on track
- Board meeting next week will have a public hearing on the budget followed by the Board's approval
- A report on job placement at KVCC will be added to the 5/16/17 agenda

~Next Cabinet Meeting (Vice Presidents Only) May 9, 2017, 9:30 a.m. ~