

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of April 18, 2017 **VP's ONLY**
Date: April 18, 2017

Members Present: Anderson, Bertch, Bohnet, Collins, Jbara, Johnson, Schlack, and Welsh

The group discussed budget and planning items.

Update/Action Items

The minutes of April 11, 2017, VP Cabinet meeting were approved as distributed

The 2018-2019 Academic Calendar was approved.

Information

— Travel

- Lois Baldwin, Cara Blaim, and Korrine Wojcik to attend the Michigan Association on Higher Education Disability meeting in Lansing, MI on June 1-2, 2017.
- Ezra Bell, Keegan Henschel, and Asia Rivers to accompany a group of students (vetted) to the Student Success Conference on “Building Bridges” at Lansing Community College, Lansing, MI on Friday April 14, 2017.
- Ian Salo to attend the Robotics World Competition in St. Louis, Missouri April 26 – April 30, 2017.
- Paul Bianco and Derek Weldon to attend the Glock Armorer’s training in Grand Rapids, MI May 23, 2017.

— Grants

None

— Kudos

John Korycki, Darrell Watts, Joel Boone, Lucas McFarland, Stephanie Hughes, Cory Barrett, Rob Zimmer, Mike Collins, the KV Foundation Board volunteers, and all others who helped make the April 7, 2017 Pancake Breakfast fundraiser a big success.

— Reality Check

None

— Hires, Transfers, Resignations/Terminations, Retirements

Hires

- Janice Feller, PT Academic Counselor, effective April 24, 2017
- Amy Shreve, PT Academic Counselor, effective May 1, 2017
- Stephanie Brown, PT Student Ambassador, effective May 1, 2017

- Emmanuel Sindyigaya, FT 2nd shift custodian at TTC, effective May 22, 2017
- Tammy Barnes, Assistant Director for Material Culture, effective June 5, 2017

Transfers

- Aaron Snead, Director of Network and IT Support Services, May 1, 2017
- Steven Crawford, from PT Interpretation Specialist to PT Planetarium/Theater Technician, effective May 1, 2017

Resignations/Terminations

- Brett Pittelkow, PT Public Safety Officer, effective April 20, 2017
- Jim Rasmussen, PT Interpretation Specialist, effective April 14, 2017
- Alexandra Opoku, PT Food Safety and Nutrition Assistant, effective April 11, 2017
- Craig DeHaan, Custodian, effective April 17, 2017

— Other

- Please make sure that any facility/property damage is reported as soon as possible to VP of Finance, for Risk Management purposes
- There will be a counselor planning day on May 4, 2017 at the CAH building and food will be served
- A planning day has also been scheduled for June 21, 2017 for the Instructional and Student Success Services Administrators. Food will be served.
- The final International student gathering for the semester will be held on Thursday April 20, food will be served
- I/T will be making upgrades to the University Center to prepare for Ferris State University
- Intern discussions for summer will take place in Cabinet the week of April 25
- The group discussed the best use for the CAH restaurant space during the summer months
- The open faculty searches are underway and proceeding well
- The group discussed a Mayo Clinic Healthy Living publication that will be disbursed for information
- Ula Turcotte (member of the AITP Development Team who attended the AITP conference in St. Louis) sent a very nice thank you note to the KVCC leadership team

~Next Cabinet Meeting (Vice Presidents Only) April 25, 2017, 8:00 a.m.~