

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of April 4, 2017 **VP's ONLY**
Date: April 4, 2017

Members Present: Anderson, Bertch, Collins, Jbara, Johnson, Schlack, and Welsh

Members Excused: Bohnet

The group discussed budget planning items.

Update/Action Items

The minutes of March 28, 2017, VP Cabinet meeting were approved as amended.

Information

— Travel

- Paige Eagan to attend the JNGI 2017 Student Retention Symposium in Charleston, SC April 9-12, 2017.
- Tom Sutton to attend the Windpower 2017 conference in Anaheim, CA May 21-26, 2017.
- Michele Adams to attend the Information Builders (Web Focus) Summit in Grapevine, Texas June 5-8, 2017.
- Bob Bechtel, Michele Adams, and Kathy Johnson to attend the Information Builders (Web Focus) Detroit User Group meeting in Dearborn, MI April 27, 2017.
- Rick Ives and Cathy Jacobs to attend the Core Technology & Caliber Public Safety Event in Lansing, MI April 19, 2017.
- Louise Anderson and Brian Leuth to attend the MCCRMA meeting in Frankenmuth, MI on May 8, 2017.

— Grants

None

— Kudos

- Mike Collins, Craig Jbara, Dean McCurdy, Rachel Bair, Vivien McCurdy and all others who helped with the recent visit of St. Charles (Missouri) Community College to the Healthy Living Campus.
- Bill McElhone, Elspeth Inglis, Megan O'Kon, Chris Falk, and all the Kalamazoo Valley Museum staff who helped make the recent Momentum graduation a great success.
- Judy Rose and the entire Groves Center staff for great service coordinating outside I/T training sessions held at The Groves.

— Reality Check

Summer enrollment efforts continue. There will be a registration blitz the week of April 17.

— Hires, Resignations/Transfers, Retirements

None

— Other

- MDARD will be making an unannounced license related audit of the Food Innovation Center (processing center), sometime during the month of April. Visitors are not allowed in the processing area during the audit. Please contact Rachel Bair to schedule all tours and visits to the FIC during the month of April.
- Rick Ives will lead efforts to develop crisis action templates for the College.
- Kathy Johnson distributed a draft of the Enhanced Weekly Enrollment Detail Report that will be presented at the Administrator Plus meeting April 17.
- The KVCC Foundation Pancake Breakfast fundraiser will take place at the Culinary Allied Health Building this Friday April 7 from 8-10am.
- The Sixth Annual Alumni + Art Show will take place at the Center for New Media this Friday April 7 beginning at 5:30 pm.

~Next Cabinet Meeting (Vice Presidents Only) April 11, 2017, 9:30am~
(following the KVCC Board Meeting)