

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of March 28, 2017 **VP's ONLY**
Date: March 28, 2017

Members Present: Anderson, Bertch, Bohnet, Collins, Jbara, Johnson, Schlack, and Welsh

Staff Present: Horton

The group discussed budget planning items.

Update/Action Items

The minutes of March 21, 2017, VP Cabinet meeting were approved as presented

Information

— Travel

- Ian Salo and Ben Ash to attend the State Competition (Wind Energy) in Saginaw, MI on April 13-15, 2017
- Randall Davis, Rachel Bair, Alex Opoku and Emily Staff to attend the quarterly Michigan Food Hub Network meeting in Okemos, MI on March 30
- Vivien McCurdy to attend the Michigan Food Safety meeting (MI GroupGap) in Okemos, MI on March 29, 30, 2017
- Bill McElhone, Ron Cleveland, Tom Howes and Mark Sloan to meet with the Roto Group in Dublin, Ohio on April 11, 2017
- Amy Louallen and Susan Matlis to attend HR Spring Training at Miller Canfield in Kalamazoo, MI (WMU Fetzer Center) on April 25, 2017
- Amy Louallen to attend the MCCHRA Spring Conference at Grand Rapids Community College in Grand Rapids, MI on May 17-19 (not staying overnight)

— Grants

- \$494,560 (+\$124,858 match) USDA Grant application – Growing Capacity for Farm to Institution Sale of Lightly Processed Products
- \$498,025 USDA Farmers Market promotion Program grant application – Support Training and Capacity for Direct Market Sale of Lightly Processed Products
- Speaker for Seminar Days grant application – Gail Fredericks

— Kudos

- Cheryl Almeda, Jessica Potter, John Abbott, SSC and all faculty involved for the Michigan Developmental Education Consortium on March 23, 24 here at KVCC

- Rachel Bair, Deb Coates, Janet Nykaza, Makida Coulter, and Brian Lueth for their hard work on the 3 large grant applications.
- Elizabeth Lyons acknowledged the great support the Momentum Culinary received from CAH faculty and staff - specifically, John Korycki, Lucas McFarland, Stephanie Hughes, Cory Barrett, Rob Zimmer, Letha Meyers, Yvonne Cooley, Kara Protz-Sanders and Claudia Barbee.

— Reality Check

None

— Hires, Resignations/Transfers, Retirements

Resignations:

Diane Vandenberg, Director of Student Services, effective April 10, 2017

Retirements:

Sandy Bohnet, Vice President for Human Resources, effective June 30, 2017

— Other

- Early College Summer Camps (2) are both full
- Food Request for Nursing Advisory Committee Meeting on April 14 at CAH
- Leadership and Involvement Conference on August 18 & 19, 2017 – more information to follow
- Summer enrollment “blitz” on April 7
- MPSERS meeting will be held on March 30 in Room 9130, 4:00 p.m. to 6:00 p.m. (registration requested)
- Human Resources will be closed Thursday morning for active shooter training
- Sandy Bohnet distributed a Job Classification and Compensation Study Update – more information will be available the first part of June with an implementation date of July 1
- Marilyn Schlack, Dennis Bertch, Mike Collins, and Rick Ives attended Crisis Action Training last week in South Carolina

~Next Cabinet Meeting (Vice Presidents Only) April 4, 2017, 8:00 a.m.~