

**To:** Cabinet, Archives  
**From:** Kathy Johnson  
**Subject:** Minutes of March 7, 2017 **VP's ONLY**  
**Date:** March 7, 2017

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**Members Present:** Anderson, Bertch, Bohnet, Collins, Jbara, Johnson, Leuth, and Schlack

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The group discussed budget planning items.

### Update/Action Items

The minutes of Feb. 21, 2017, VP Cabinet meeting were approved as distributed.

Louise Anderson and Brian Leuth updated the group on highlights from the recent MCCBOA meeting, including the Michigan legislative implications for KVCC fiscal 2018 budget.

### Information

#### — Travel

- Megan VanDonselaar and Al Moss to attend the Michigan Society for Respiratory Care Spring Conference in Kalamazoo, MI April 5-8, 2017.
- Megan VanDonselaar and Al Moss to attend the American Association of Respiratory Care Summer Forum in Tucson, AZ June 24-27, 2017.
- Tom Buszek to attend the MODAC meeting at Oakland Community College on March 30-March 31, 2017.
- Mary Dey to conduct CAAHEP site visits in Lewisburg, PA March 29-31, 2017.
- Mary Dey to conduct CAAHEP site visits in Atlanta, GA April 23-24, 2017.
- Russell Panico to attend the MACLEA 2017 Spring Conference at Grand Rapids Community College (Grand Rapids, MI) on May 23, 2017 (he will join Rick Ives and Don Benthin, approved for travel to same conference on May 23-24 at Cabinet on Feb. 28).
- Randall Davis and Ryan Hamilton to attend the Pure MI Ag Summit in in Novi, Michigan on March 9, 2017.
- Caitlin Redmond to join Diane Finch (D. Finch travel approved at Cabinet of Feb. 21) at the Michigan Association of International Education (MAIE) conference in Lansing, MI March 22-24, 2017.

#### — Grants

The Upjohn Institute, Kalamazoo Promise, and KVCC (Upjohn Institute lead) will apply to the Lumina Foundation for a \$300,000 grant to support Kalamazoo Promise students.

#### — Kudos

- Ben Ash for the great job showcasing M-TEC to the Big Brothers Big Sisters tour group led by Mary Johnson.
- Jessica Potter and all who participated in a very successful Science Olympiad March 6.

— Reality Check

None

— Hires, Resignations/Transfers, Retirements

Hires:

Anella Cooper, Part-Time Student Services Assistant, replacing Teresa Brown, effective 3-2-17.

Lucas Wolf, Part-Time Audio Visual Aide, effective 3-16-17.

— Other

- Vivien McCurdy and Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) will submit a proposal to make a presentation (Improving Health Outcomes through Food Changes) at the Michigan Public Health Conference Oct. 3-5, 2107. The presentation proposal will highlight a program that provides medical culinary/nutrition education for KCMHSAS practice providers and constituents.
- Mike Collins reported that only 10 students did not attend mandatory orientation (online or in person). The College is reaching out to these students directly.
- The English Rapid Review program is showing promising success.
- The upcoming Dean changes in Health and Public Service will result in a budget admin changes. Dennis Bertch provided a list of such changes to Finance for follow-up and implementation.
- Siena Heights University requests to use TTC Room 2550 on August 23 from 6 pm – 9 pm.
- The following attendees are confirmed for attending the upcoming Manager Academy :
  - Regina Gorman, Mary Morehouse, Cathy Colella, Vivien McCurdy, Alicia Cederberg, Meredith Mancuso, Brian Leuth, John Saylor, Patti Henning, Faith Bentley, Rachel Bair, Randal Davis, Ben Bylsma, Dan Mondoux.

**~Next Cabinet Meeting (Vice Presidents Only) March 14, 2017, 9:30 am.**