

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of January 24, 2017 **VP's ONLY**
Date: January 24, 2017

Members Present: Anderson, Bertch, Bohnet, Collins, Hutchins, Jbara, Johnson and Schlack

Staff: Horton

Update/Action Items

1. Information

— Travel

- Darlene Kohrman to attend the 2017 NADE Conference in Oklahoma City, Oklahoma on March 1-4, 2017.
- Kelly Digby and Sheila Eisenhauer to attend the MI-AMTE Annual Conference in East Lansing, MI at MSU on March 18, 2017.
- David Lynch and Bob Bechtel to attend the 2017 Ellucian Summit in Orlando, Florida on March 19-22, 2017 (in place of Nate Hartman and Tim Welsh).
- Philipp Jonas to attend the Gateways to Completion Launch Meetings and Conference in Las Vegas, Nevada on February 26-28, 2017 (note: date change)
- Ian Salo to attend Advanced CAD Training near Detroit, MI on February 16-17, 2017.
- Vivien McCurdy to attend the Food and Culinary Workshop in Napa Valley, California on March 1-4, 2017.

— Grants

- none

— Kudos

- Laura Cosby and staff for the "Career Manual" – very well done.

— Reality Check

- None

— Hires, Resignations/Transfers, Retirements

Hires:

Spencer Brignall, PT Security Officer, effective January 23, 2017

Diana DeLaRosa, Respiratory Lab Technician, effective January 23, 2017

Cole McDaniel, Financial Aid Advisor, effective January 30, 2017

Christine Ballinger, Learning Center Coordinator, effective January 30, 2017

Resignations:

Jessica Mauer, Library Circulation Aide, effective December 23, 2016

Dana Wawrzyniec, Program Coordinator, effective February 15, 2017

Transfers:

Katrina Davis, from Work Study to Office Specialist ParaPro at Anna Whitten Hall, effective January 30, 2017

Diane Finch, from Associate Director, International Students to Director of International Student Services, effective February 1, 2017

— Other

- Dennis Bertch outlined what he will present at the College Wide meeting 1/27/17
- After hours room request:
 - Beekeeping 101- Food Innovation Center, March 6-April 24, 2017 (5:00-8:30 p.m.)
 - Beekeeping 102- Food Innovation Center, May 1-June 26, 2017 (5:00-8:30 p.m.)
 - Master Rain Gardener Program – Food Innovation Center, 3/21, 28, 4/11, 18, 25, 2017 (5:00-7:30 p.m.)
- Bronson Hospital will cover the costs for their employees to attend the Medical Culinary classes at BHLC

~Next Cabinet Meeting is January 31, 2017 - 8:00 a.m. in the Board Room~