

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of October 25, 2016
Date: October 25, 2016

Members Present: Anderson, Bertch, Bohnet, Cannell, Coates, Collins, Cosby, Hutchins, Jbara, Johnson, and Schlack

Members Absent: Brooks, McCurdy

Staff: Horton

Update/Action Items

1. Minutes – minutes of October 18, 2016 were approved as amended
2. Updates
 - University Center
 - Ferris State – meeting here November 4
 - Siena Heights will start with on-line classes this winter
 - Lifelong Learning
 - Additional opportunities for the community are being explored
3. Information
 - Travel
 - Summit conference attendees (Banner): March 17-19, 2017 is the Degreeworks pre-conference
March 19-22, 2017 is the Summit conference both in Orlando, Florida
Lori Evans (Degreeworks pre-conference and Summit conference)
Kelly Sparrow (Degreeworks pre-conference)
Brenda VanderRoest, Tim Welsh, Nate Hartman, Mike Thompson, Brian Lueth, Mamatha Pachika (Summit conference)
 - Diane Finch and Felix Brooks will take the international student group to Chicago, Illinois on November 12, in KVCC vans to Michigan City, then to Chicago on the train. Bill Watson and up to 19 students in the vans; Diane can drive up to 4 more students if needed.
 - NAACP Banquet (Focus Program) – Jason Adams, Andria Brown, Keegen Henschel, Anjeliaca Rhan, Ambrosha Coleman-Scott, Kamilah-Jamilah Evans, Ada-Lil Johnson, and Asia Rivers at WMU, Kalamazoo, MI on November 5, 2016.
 - Rick Ives and Don Benthin to attend the Michigan Association of Chiefs of Police 2017 Winter Professional Development Conference in Grand Rapids, MI on February 8-10, 2017.
 - Philipp Jonas to attend the National Economics Teaching Association Conference in Tampa, Florida on October 27-28, 2016.

— Grants

- Vivien McCurdy to apply to Michigan Health Endowment Fund \$338,589 to support medical culinary education programs.

— Kudos

- none

— Reality Checks

- none

— Hires, Resignations/Transfers, Retirements, Promotions

- Hires:

 - Jennifer DeHaan, Human Resources Specialist, effective November 28, 2016

- Transfer:

 - Levi Funk, from PT Wellness Center Specialist to FT Senior Office Specialist, SSC, effective November 14, 2016

- Retirement:

 - Roger Miller, Director of Financial Aid, effective December 31, 2016

4. Discussion

- Universal Design – Dennis B. presented the purpose of the KVCC Universal Design and Accessibility Committee – to facilitate the development, application, and evaluation of systems that are equally accessible for all.
- Building Access – (Terry H) 1st Reading of procedures already in place. New CMOP to be brought back for final review.
- Priorities
Marketing on social media – what do we need to do to reach students in today’s marketplace
- Other
 - Deb Coates- We are creating an Early/Middle College Post-Secondary Administrators Regional Roundtable. MEMCA (Michigan Early Middle College Association) is strongly focused on the K-12 side and we need a format to discuss issues the E/MC from the post-secondary side.
 - After Hours Request:
Softball practice January 16, 2017-March 4 (Saturdays) 7 a.m. – 10:00 a.m.
 - Mike Collins indicated that the 5 Year Master Plan meetings are underway.
 - Classification & Compensation Study questionnaire for Full-Time Staff and Administrators-reminder to provide thoughtful responses.

~Next Cabinet Meeting is November 1, 8:00 a.m. in the Board Room~