

To: Cabinet
From: Kathy Johnson
Subject: Minutes of Oct. 11, 2016 – Vice Presidents Meeting
Date: Oct. 11, 2016

Members Present: Anderson, Bertch, Bohnet, Collins, Hutchins, Jbara, Johnson and Schlack

- Travel
 - Don Benthin and Rick Ives to travel to Flint, MI on Nov 1, 2016 for the Michigan Association of Campus Law Enforcement Administrators fall conference.
 - Rachel Bair to travel to Lansing Michigan on Oct. 27, 2016 for the Michigan Farm to Institution quarterly meeting.
 - Rachel Bair and Randall Davis to travel to Lansing, MI on Oct. 28, 2016 for the Michigan Good Food Summit.
 - Rachel Bair to travel to Lansing, MI on Oct. 19 for the AmeriCorps orientation.
 - Early registration for the 2017 Banner Summit is open. Vice Presidents will bring the names of attendees to Cabinet on Oct. 18.
- Grants
 - None
- Kudos
 - EJ Bast, Megan Pauken, Mary Johnson, Mary Morehouse, and all those who volunteered at Oct. 10, 2016 College Night. It was a great success
 - Louise Anderson and all in Financial Services for assisting with the setting up logistics for Food Hub supplier vendors.
 - Terry Sibbersen, Jerry Lentz, and the AWH/CAH/FIC Facilities team for assistance cleaning a critical and massive FIC ceiling tank.
 - Areas of the College (Purchasing, Receiving, Facilities, Administration, the Groves) who assisted with the successful MDARD licensing process for the FIC Food Hub.
 - Mike Olvitt, Tony Ide, and Facilities team for preparing TTC Room 2310 for Administrative Computing move.
- Reality Check
 - Student billing detail available on the Intranet has had issues recently and needs to be corrected.
- Hires, Resignations/Transfers, Retirements, Promotions
 - Hires:
 - Nina Dickerson, part time academic counselor, effective Nov. 1, 2016.
 - Wade Doty, full time computing support technician, Center for New Media, effective Oct. 17, 2016.
 - Resignations:
 - Jacqueline Anger, simulation coordinator para pro, effective Oct. 21, 2016.

- Other
 - At the Oct. 11, 2016 Board meeting the Board requested a proposal to expand the Merit scholarship program. Mike Collins and EJ Bast will bring a proposal forward.
 - Cathy Colella is authorized as Budget Administrator for Parking
 - After hours request (TTC A-Gym) for Dude-A- Palooza event Friday Nov. 4, 2016, 6:30 – 9:15 p.m.
 - After hours request (TTC Dale Lake Auditorium, Cafeteria) for the annual Fire Chiefs conference event Sat. Jan. 14, 2017, 7:00a.m. - 5:00 p.m.
 - The City of Kalamazoo will be utilizing Anna Whitten Hall first floor rooms (128 A,B,C) from 6 pm until after 11 pm on Monday Oct. 24,2016 for a city wide meeting.
 - Dennis Bertch will be bringing universal design documents forward for Cabinet review.
 - Kathy Johnson will be bringing forth a security access proposal for the KVCC analytic dashboards
 - Diane Vandenberg, Coty Dunten, and Melody Woods will be bringing forward a proposal to establish a Food Pantry for students.

- The group discussed issues related to budget planning

~The next meeting is Oct. 18, 8:00 a.m.