

**To:** Cabinet, Archives  
**From:** Kathy Johnson  
**Subject:** Minutes of May 24, 2016 – Vice Presidents Meeting  
**Date:** May 24, 2016

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**Members Present:** Anderson, Bertch, Bohnet, Collins, Hutchins, Jbara, Johnson, and Schlack

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## Discussion and Action Items

- Travel
  - Omer Hadzic to travel to Cleary University, Howell, MI, on May 24, 2016, for “How to Teach in a Concept Based Curriculum”.
  - Cristina Babaris to travel to Michigan State University, Lansing, MI, on June 2-3, for Phi Theta Kappa Michigan Regional Advisor conference.
  - Erin Dominianni, Meredith Mancuso, Mary Morehouse and Cathy Colella to travel to the Radisson Hotel in Kalamazoo, MI on August 17, 18 for the INSPIRE Conference.
- Grants
  - Cynthia Schauer is pursuing a \$5,000 grant from the KVCC Foundation in support of Science Club activities.

## Personnel Items

- Kudos – None
- Reality Checks – None
- Hires, Resignations/Transfers, Retirements, Promotions
  - Hires:
    - Micah Fields, full time custodian at the Bronson Healthy Living Campus, effective May 23, 2016.
    - Katelyn Seeyle, part time graduation assistant, effective May 31, 2016.
  - Transfers:
    - Lauren Puttkammer, transferring from full time computing support technician to full time network manager, effective May 18, 2016.
    - Lindsey Parish, transferring from part time lab assistant to full time gym facilities coordinator, effective June 6, 2016.
    - Julie Rickey, transferring from full-time payroll accountant to full-time senior staff accountant, effective June 6, 2016. The eight week waiting period to refill the payroll accountant position is waived.

- Resignations:
  - Lisa Cronkhite-Marks, full-time Educational Professional, effective June 9, 2016.
  - Denise Thomas, part-time faculty receptionist, effective May 9, 2016.
  
- Retirements:
  - Denise Morrison, full-time facilities and events scheduling office coordinator, effective July 31, 2016.

**Other**

- There will be College-wide meetings on Friday, June 3.
- Louise Anderson provided an update on the status of property tax revenues for the College.
- Mike Collins is forming two committees to help inform next steps for a) the repurposing of sections of Texas Township facility in light of the recent moves, and b) the new testing center for Anna Whitten Hall.
- We are exploring outside food service vendors for Anna Whitten Hall.

**~Next Meeting is May 31, 8:00 a.m. in the Board Room 3365~**