

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of March 29, 2016
Date: March 29, 2016

Members Present: Anderson, Bertch, Bohnet, Cannell, Hutchins, Jbara, Johnson, and D. McCurdy

Members Absent: Collins, Schlack

Staff Present: Horton

Discussion and Action Items

- Minutes – the minutes of March 15, 2016 were approved as amended

- Travel
 - Louise Anderson, Muriel Hice, and the new controller will attend the “Business of Higher Education” training in Lansing, MI on May 9, 2016.
 - Larry Belen and Holly Cerny to attend the Police Academy Director’s Conference in Lansing, MI on April 6, 7, 2016.
 - Randall Davis and Lucas McFarland to attend “Wild Mushroom Foraging” certification program in East Lansing, MI on April 23, 2016.
 - Elspeth Inglis to attend the state-wide meeting of the Social Studies Standards Focus Group in Lansing, MI on April 10, 11, 2016.
 - Melody Woods to attend the Food Waste and Hunger Summit in Fayetteville, Arkansas on April 16, 17, 2016.
 - David Barnes to attend the AITP National Collegiate Conference in Chicago, Illinois on April 6-10, 2016.
 - Anthony Aernie, Madeline Castillo, Chad Cunningham, James Damvel, Greg DeHaan, Derrick Diamante, Tarressa Halpin, Mark Hodges, Steven Johnson, David Kolesar, Jeff Martin, Brandon Rodriguez, Sarah Strong, Brian Wilson, and Lucas Wolf to attend the AITP National Collegiate Conference in Chicago, Illinois on April 6-10, 2016.
 - Tom Buszek to attend the MODAC meeting at Mott Community College in Flint, MI on April 7, 8, 2016.
 - Bruce PUNCHES, Jacob Arndt, Steve Ott, and Jenny Ott to attend the Central States Communication Association Conference in Grand Rapids, MI on April 14-17, 2016.
 - Paige Eagan to attend the MDEC Conference and MLAD Meeting in Bay City, MI on March 31-April 1, 2016.
 - Billy Reynolds to attend the Gateway Courses Institutional Learning Community in Troy, MI on April 12, 2016.

- Travel continued....Note change: **Tom Sutton to travel to Germany for April 20 – 22 BZEE qualification standards for rescue training (note that all costs paid by project partner, except rental car and a few meals).
- Grants
 - Rachel Bair and Vivien McCurdy will submit a \$97,414 grant proposal to MDARD/Federal Department of Agriculture in support of Food Innovation and Food Safety programs.
 - Gail Fredericks will submit a \$5,000 request to the KVCC Foundation- funds for a Faculty Seminar Days speaker.
 - Anticipated KVCC Foundation grants requests (Museum):
 - Planetarium systems Upgrades
 - Foodways Symposium
 - Museum Programming
 - Museum Festivals
 - Planetarium Show Kit
 - Let's Dance
 - Science on Sphere
- CMOP Language – Authorized Educational Use of Alcohol, first reading
 - Changes were shared, new language to be brought back on April 5 Cabinet Meeting.
- Title IV Assessment Fee
 - KVCC Repeat Course fee rule changed to not count withdrawals.
- Review of AACC Presentation slides – Kathy Johnson will make suggested changes. (AACC is in Chicago, Illinois on April 10-12, 2016).

Personnel Items

- Kudos
 - From Dan Maley to Mike Olvitt for finding the cause of elevated copper levels in the water supply to the facilities break room and fixing the problem pipe.
- Reality Checks- none
- Hires/Resignations/Retirements
 - Hires:
 - PT Security Officer, William Christiansen, effective March 14, 2016
 - PT Student Ambassador, Jazmin Ravotas, effective March 21, 2016
 - Transfer from part-time to full time:
 - FT Public Safety Officer, Daniel Siwula, effective April 4, 2016
 - Transfer from ParaPro Media Services Assistant & PT Special Projects Tech: to FT Custodian Tim Besteman, effective March 28, 2016

Retirements:

- Rose Crawford, Student Service Center Desk Generalist, effective May 31, 2016.

Other

- After Hours facility use - EZ Run 5K Memorial Run – April 15
- A recent Homeland Security video, “The Coming Storm” will be added as a future agenda item for Cabinet.
- Food service for: Faculty Success Center – March 25, 2016
Term Faculty Open Portfolio – March 25, 2016
Nursing Faculty Retreat – May 4, 2016
- Externships for summer help in setting up the brewing equipment were moved, seconded and carried (KVCC students paid by MEDC grant funds).

~Next Meeting will be April 5, 8:00 a.m., in the Board Room 3365~