

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of February 9, 2016  
**Date:** February 9, 2016

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**Members Present:** Anderson, Bohnet, Collins, Hutchins, Jbara, Johnson, and Schlack

**Members Absent:** Bertch

**Staff Present:** Horton

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## Discussion and Action Items

- Travel
  - Linda Depta, Paige Eagan, Bill McElhone, Julie Bunke, and Elspeth Inglis to attend the Roto Group's fabrication and design studio in Dublin, Ohio on March 8, 2016.
  - Julie Bunke, Mark Reed and LaRue Russell to travel to the Longway Planetarium in Flint, MI on February 12, 2016.
  - William Watson to attend the Liberal Arts Network Development conference (he is also a presenter) in Grand Rapids, MI on February 10-12, 2016
  - Nate Hartmann, Mike Thompson and David Lynch to attend the Shibboleth training in Lansing, MI on February 16, 17, 2016.
  - Ian Solo, Josh O'Keefe, and Ben Ash to attend the Central Michigan University Innovation Center tour (MakerBot Innovation Center) in Mt. Pleasant, MI on February 23, 2016.
  - Russ Panico to attend the NJCCA Region 12 Athletic Director's Meeting in Lansing, MI on March 23, 24, 2016.
  - Jerry Lentz and Tom Bauer will attend JCI Metasys Extended Architecture Training on the KVCC Texas Township Campus on February 8, 2016.
- Grants
  - The Food Innovation Center (Rachel Bair) will apply for a \$25,000 SPECA planning grant from the USDA – the grant requires a 1:1 in kind match.

## Personnel Items

- Kudos
  - Ron Welsh – NJCAA Women's Basketball Coaches Association Hall of Fame
  - Vivien McCurdy for training Bronson Healthy Living Campus staff in ServSafe – this increases our internal capacity to comply with food safety regulations in our facilities.
  - Sara Dillion, adjunct faculty member, appreciates how helpful Nate Hartmann (IT) has been.
- Reality Checks
  - none

- Hires, Resignations and Retirements
  - Hires:
    - Diana Vasold-Trupiano, PT Library Reference Aide, effective February 3, 2016.
    - Branda Campbell, Intern at AWH, effective February 9, 2016.
  - Retirement:
    - Gerri Jacobs retiring from her Counselor position, effective July 31, 2016.
- Other
  - After Hours Use:
    - Interviews with ten Alumni speaking about their careers for KVCC videos –TTC Library on March 11 between 2:00 p.m. and 6:00 p.m.
  - Aaron Snead – Budget Supervisor for NETW (Network Services) and  
Tim Welsh – Budget Administrator for CMPSV (Computer Services)
  - Terry Hutchins indicated that online training will be made available in March and cover computer/cyber security topics – passwords, social engineering, web browsing.

**~Next Meeting is February 16, 2016, 8:00 a.m. in Room 3365~ Vice Presidents Only**

