

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of February 2, 2016
Date: February 2, 2016

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Hutchins, Jbara,
Johnson, and Schlack

Staff Present: Horton

Discussion and Action Items

- Minutes of the January 19 & 26, 2016 were approved as amended. (Vice Presidents)

- Travel
 - Diane Vandenberg plus one to attend the RNL Diversity Symposium in Chicago, Illinois on April 11, 12, 2016.
 - Jen Woodstock and Holly Cerny to attend Reading and Writing Proctor Training at Wayne County Regional Police Academy, Livonia, MI on February 2, 2016.
 - Ben Ash, Ian Salo, and Josh O'Keefe to support the First Robotics Competition at:
 - Lakeview High School, Battle Creek, MI on March 10-12, 2016
 - Grand Valley State, Allendale, MI on March 24-26, 2016
 - Julie Bunke, Mark Reed and LaRue Russell to attend the Grand Rapids Public Museum, Chaffee Planetarium to see the quality of the D5 Planetarium System on February 3, 2016.
 - Kathy Godin to attend "Engineering Design Challenge" in Cleveland, Ohio on February 23-25, 2016.

- Grants
 - KVCC Food Innovation Center (Rachel Bair) has partnered with the City of Kalamazoo, Kalamazoo County Land Bank, Building Blocks and LISC to submit a Letter of Intent to Robert Wood Johnson Foundation – Invest in Health Grant. If funded, the City of Kalamazoo and partners would be one of 50 city teams participating in efforts to improve citizen health.

- Summer Hours
 - It was **MOVED**, **SECONDED**, and **CARRIED** to approve Summer Hours:
7:30 a.m. – 5:00 p.m., Monday – Thursday with a ½ hour lunch
Effective: June 6, 2016 – August 26, 2016

- Board Planning Presentation Schedule
 - Kathy Johnson presented an updated presentation schedule – changes will be brought back.

Personnel Items

- Kudos
 - Coty Dunten and Team for the great work on the “Sexual Harassment Video” presentation.
- Reality Checks
 - Enrollment
- Hires, Resignations and Retirements
 - Hires:
Mario Aburto, Soccer Club Intern, effective February 1, 2016.
 - Transfers:
Mike Clark, transferring from full-time Groundskeeper to part-time Groundskeeper, effective February 7, 2016.
 - Retirement:
Lauren Beresford, Controller, effective March 31, 2016.
- Other
 - Steve Cannell shared an Enrollment and Retention Comparison document showing the percent of students who are most likely to re-enroll for the next semester, and which students should be considered “at risk” for not re-enrolling.
 - The Integrated Postsecondary Education Data System (IPEDS) feedback report for 2015 was distributed and will be brought back for discussion in two weeks. This report contains selected indicators for KVCC and a comparison group of institutions.
 - Kathy Johnson gave an overview of the initial exploration into potential Analytical opportunities- benefits and challenges of higher education Analytics particularly for community colleges. Steve Cannell, Terry Hutchins, and Kathy Johnson are exploring opportunities. Additional information to be brought back March 1, 2016.
 - KVCC is looking into hosting a Leadership program in May with 60-80 middle school students.
 - Leadership and Involvement Conference August 19, 20, 2016 (AWH & CNM) - teaches students valuable leadership skills through workshops, speakers, and networking opportunities.

~Next Meeting is February 9, 2016, 8:00 a.m. in Room 4380~