

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of January 14, 2014
Date: January 14, 2014

Members Present: Anderson, Bertch, Bohnet, Collins,
Hutchins, Jbara, Johnson and Schlack

Discussion and Action Items

- Budget discussion with vice presidents
- Travel –
 - Tom Buszek and Jim Taylor to attend the Career and Technical Education Conference on February 12 & 13, 2014 in Grand Rapids, MI.
 - Mark Sigfrids, Darlene Kohrman, Robin Murchison-Greene, Nicole McClure, Kelly Digby, Sue Hollar, Lisa Winch, Tim Kane, Daniel Cunningham, and Sheila Eisenhauer to attend the Math in Action Strategies for Student Success Conference February 1, 2014 at Grand Valley State University in Allendale, MI.
 - Chris Garret to attend the Michigan State Music Conference on January 16-18, 2014 in Grand Rapids, MI.
 - Erin Macioce to attend the Michigan Student Financial Aid Association Training on January 28, 2014 in Grand Rapids, MI.
 - Roger Miller to attend the Michigan Student Financial Aid Association Training on January 26-29, 2014 in Grand Rapids, MI.
 - Alisha Cederberg to attend the Michigan Student Financial Aid Association Training on January 26-29, 2014 in Grand Rapids, MI.

Personnel and Operations

- A communication will be sent to administrators, supervisors and managers and less than full-time employees announcing that hours for less than full-time employees will be limited to less than 30 hours per week, effective May 1, 2014. This action is being taken as a result of the Affordable Health Care Act.
- Building Access – early Saturday, January 18 for students in the Nursing lab.

Next Meeting – The next Cabinet meeting is scheduled for:

*Tuesday, January 21, 2014 for **Vice Presidents only at 7:30 a.m. – 12:30 p.m.** in the Board Room, 3365.*