

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of September 18, 2012 Cabinet Meeting
Date: September 18, 2012

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, Johnson, Kocher and Schlack

Staff Present: Horton and Niewoonder

Guest: Jim Taylor

Personnel and Operations

- Kudos – no kudos reported.
- Reality Check – no items reported.
- Hires/Resignations/Retirements
 - Patricia Niewoonder will be retiring effective November 30, 2012.

Approval of Minutes – Approved the minutes of the September 11, 2012 meeting as amended.

Other

- The Student Recruiting position will report to Linda Depta.
- Reported that the meeting/demonstration of the DegreeWorks program went well. Specific questions related to its implementation at KVCC are being addressed.
- Heard an update on some of the ongoing issues related to the concealed weapons and “open carry” laws and the potential impact on our weapons restrictions’ policy.
- The Health Insurance Committee is progressing through its charge and a report is anticipated near the end of September.
- KVCC’s organizational map has been sent to Gallup in preparation for the engagement survey to be completed in October.
- A copy of a letter from the State Budget Director and the “best practices” resolution was distributed; our completed resolution must be adopted by the Board in October. This will be discussed in more detail at next week’s Cabinet meeting.
- Heard an update on the planning for the Academic Services areas and some of the issues during this interim phase. It was agreed that a committee, led by Mike Collins, will be formed to put a plan in place.
- Reported that KVCC and representatives from MSU are exploring opportunities for joint programming in the areas of urban farms/food innovation/culinary arts.

Discussion and Action Items

- *3rd Reading of CMOP on Weapons Restrictions*
 - Postponed until input from the attorney is received.

- *Planning Worksheet / Strategic Planning*
 - Reported that the draft plan was shared with the faculty chairs as well as others last week and that their input is being gathered.
 - The next step will be the development of a “reporting” component in preparation for the October Board meeting.
- *Travel* – the following travel items were reported:
 - Sandy Bohnet, Mike Collins, Jim DeHaven, Kathy Johnson and Marilyn Schlack will be attending a meeting in Lansing on September 19.
 - Bruce Panches will attend the workshop “*Understanding and Analyzing Systemic Racism*” in Kalamazoo, Sept. 27-29.
 - Elizabeth Lyons and four students will attend the *Student Veterans of America Michigan Leadership Summit* being held at Central Michigan University, September 22.
 - The men’s and women’s basketball coaches will attend the BCAM annual conference in Lansing, October 5-6. Ron Welch will stay in Lansing overnight with the other coaches car-pooling and driving back and forth both days.
 - Russ Panico will attend the MCCA/Region 12 Athletic Directors meeting in Perrysburg, OH, September 23-25.
 - The five head coaches will attend the NJCAA Coach-Specific Compliance Workshop in Perrysburg, OH, September 23.
 - Mike McCall will attend the MACRAO Community College Registrar’s quarterly meeting in Traverse City, September 20-21.
- *Grants*
 - No items reported.

Next Meeting – The next regular meeting is scheduled for ***Tuesday, September 25 at 8 a.m.***