

CABINET	Office of President
MINUTES	

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of January 18, 2005 Cabinet Meeting
Date: January 18, 2005

Members Present: Anderson, Bohnet, Cannell, Collins, Hutchins, Kocher, Lay Niewoonder, Schlack and Woods

Approval of Minutes

The minutes of the January 11, 2005 meeting were approved as submitted.

Other

- Moved, seconded and carried to approve the holiday schedule for 2006 as presented.
- Reviewed a memorandum dated January 18, 2005 with suggestions to improve the contract review/approval/monitoring process. It was moved, seconded and carried to endorse the new procedures as presented.
- The enrollment trends report was briefly reviewed.
- Planning for the HTS Center is going well – construction should begin in February
- Reported on the announcement regarding KVCC's invitation to serve on the Core Technology Alliance.
- Briefly discussed the article in the Gazette and the release of student names and personal information – this is a violation of student privacy rights.
- Heard an update on the discussions with Allegan County for additional health career offerings.
- Reported on a series of articles in this weekend's New York Times on education and learning – copies of the articles will be shared with the Cabinet.
- Reminded the Cabinet that the official unveiling of the lettering on Anna Whitten Hall is scheduled for February 8.
- An agenda item for the February 1 Cabinet meeting will be a review of the agenda for the February 7 meeting at KVCC with the local K-12 superintendents.

Travel Requests

- Reported for the record that Carol Mallinson will not be attending the Summit Banner meeting and no one will be assigned to take her place at the conference.
- Reported for the record that Dick Roder will be attending a tech prep meeting on January 27.
- Authorized Bala Balachandran, Harland Fish and Charlie Fuller along with four students to attend the renewable energy conference, January 22 in Hastings, Michigan.
- Authorized Dennis Bertch, Gloria Barton-Berry and Marie Rogers to attend the MCNEA annual conference in Flint, February 3-4, 2005.

Review of Cabinet Member Quarterly Reports

Briefly reviewed Bruce Kocher's 2nd quarter report. His objectives are on track.

Review Innovative Thinking Grant/New Part-time Faculty Orientation

Recommended that \$85,000 be tentatively set aside for the proposal. This proposal will be coming back for review next week.

Follow-up to the BlueGranite Presentation

Discussed whether or not this is the right time to purchase this tool and if it would be used effectively. Suggested that a preliminary proposal could be submitted for an innovative thinking grant. It was noted that it has been put in the 2006 preliminary budget requests and will be reviewed again during the normal budget review process.

Planning for NCA Self-Study

Briefly reviewed KVCC's outline for the self-study which will be submitted to NCA.

Cost Containment Issues

No updates.

Grants

No grant requests submitted.

Learning Communities Discussion and Review of Draft Proposals

The following proposals were distributed and briefly reviewed:

- The Academy for Advanced Manufacturing (Lay and Schlack) – a team will be formed that will put a more formal proposal together.
- The Office of Learning Recognition (Woods)

Nancy reported that another proposal will be coming from the ACC, and Mike and Terry reported that a committee has been formed to begin looking at the “big picture” concept.

Discussed the possibility of utilizing the “big picture” concept as the overall umbrella for all of the learning community proposals. An update will be shared on February 1 after all the teams have had the opportunity to meet to begin the discussions regarding their projects.

Next Meeting

The next meeting is scheduled for Tuesday, January 25, 2005 at 8:00 a.m.