

MINUTES OF REGULAR MEETING BOARD OF TRUSTEES

A regular meeting of the Board of Trustees of the Kalamazoo Valley Community College was held on Tuesday, May 14, 2024, at the Kalamazoo Valley Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in the Paul D. Jackson Board Room.

Chairperson Stinson convened the meeting at 7:30 a.m. and led everyone in the reciting of the Pledge of Allegiance.

ROLL CALL

Present: Chairperson Stinson, Trustees Buck, DeLuca, Gustas, Patton, Purnell and Thomas-Cloud
L. Marshall Washington, President
Tracy Labadie, Recording Secretary

Other Attendees: Dannie Alexander, VP for Campus Planning and Operations
Nkenge Bergan, Associate VP for Student Development
Erin Bishop, Administrative Manager – President’s Office
Paige Eagan, Provost/VP for Instruction & Student Services
Sean Gordon, Public Safety
Aaron Hilliard, VP for Human Resources
Brian Lueth, VP for Finance and Business
Scott Myers, Humanities Faculty
Alisha Siebers, Associate VP for Advancement/Exec. Director of KVCC Foundation
Aaron Snead, VP for Information Technology

APPROVAL OF AGENDA

It was **MOVED** by Trustee Buck, **SECONDED** by Trustee DeLuca, and **CARRIED** that the agenda be approved as presented.

PUBLIC HEARING – PROPOSED 2024-2025 BUDGET

At 7:31 a.m. Chairperson Stinson declared the Public Hearing on the Kalamazoo Valley Community College 2024-2025 proposed budget open and called on President Washington for a report on the publication of Notice of Hearing:

Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2024-2025 budget prior to its final adoption. In accordance with the statutes, notice of this public hearing was published in the Kalamazoo Gazette via MLive on Sunday, May 5, 2024, a newspaper of general circulation within the community college district and copies of the proposed budget were made available at the Office of the President for inspection by the public. Copies of the proposed budget were available for any persons present at the public hearing who desired to have a copy.

Chairperson Stinson called on Treasurer Gustas and Brian Lueth, Vice President for Finance and Business to present the budget. Treasurer Gustas and Vice President Lueth presented the proposed 2024-2025 budget. The Chairperson invited questions relative to the budget. There were no questions. There being no further discussion, the Chairperson declared the Public Hearing for the Kalamazoo Valley Community College 2024-2025 Proposed Budget closed at 7:43 a.m.

CONSENT AGENDA

Secretary Buck presented the Consent Agenda Items. It was **MOVED** by Trustee Buck, **SECONDED** by Trustee Gustas and **CARRIED** that the Consent Agenda Items for May 2024, including the Secretary's Report, the Treasurer's Report, and the Course and Curriculum Report be approved.

PUBLIC PARTICIPATION

No one was present who desired to address the Board.

INFORMATION ITEMS

Kalamazoo Valley Museum Advisory Board Report

Chairperson Stinson presented a summary of the April 2024 Kalamazoo Valley Museum Advisory Committee Meeting.

The Career and Community Training Advisory Board Report

Trustee Gustas presented a summary of the April 2024 Career and Community Training Advisory Board Meeting.

KVCC Foundation Board Meeting Report

Trustee Patton presented a summary of the May 2024 Kalamazoo Valley Foundation Board Meeting.

President's Report

Chairperson Stinson called on President Washington to present the President's Report for the month of May.

President Washington presented an update on the Strategic Plan and unit master plans, provided updates on the Board Ends Statements, reviewed highlights from the President’s Report and distributed the Board Calendar.

ACTION ITEMS

Proposed 2024-2025 Budget

It was **MOVED** by Trustee Purnell, and **SECONDED** by Trustee Gustas that the 2024 – 2025 Proposed Budget and the General Appropriations Act Resolution be adopted:

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

A copy of the approved General Appropriations Act Resolution is attached.

2024-2025 Millage Levy Resolution

It was **MOVED** by Trustee Thomas-Cloud and **SECONDED** by Trustee Patton that the resolution for the establishment of the millage for the 2024-2025 levy be adopted:

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

A copy of the approved Levy Resolution is attached.

OTHER ITEMS

No other items were discussed.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

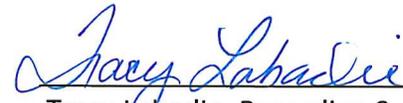
Chairperson Stinson declared the meeting adjourned at 8:45 a.m.



Lucinda M. Stinson, Chairperson



Julia Buck, Secretary



Tracy Labadie, Recording Secretary

**Kalamazoo Valley Community College
General Appropriations Act Resolution**

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2024-2025 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since May 1, 2024, and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the Kalamazoo Gazette, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year;
NOW, THEREFORE, BE IT RESOLVED THAT:

1. The proposed 2024-2025 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2024.
2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund; Auxiliary Services Fund; Plant Development Fund (College); Plant Development Fund (Museum); Plant Debt Retirement (College); Plant Renewals, Modifications and Replacement Fund (College); and Plant Renewals, Modifications and Replacement Fund (Museum); for the 2024-2025 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, \$70,159,416; Designated Fund, \$1,867,231; Auxiliary Services Fund, \$7,680,926; Plant Debt Retirement (College) \$836,112; Plant Fund (College), \$6,654,947; and Plant Renewals, Modifications, Replacement, and Exhibit Replacement and Renewal Fund (Museum), \$1,471,684; which amounts may be expended for the purposes more fully set forth in the budget as adopted.
3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

Dated: May 14, 2024



Julia Buck, Secretary
Board of Trustees

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

CERTIFICATE

The undersigned does hereby certify that she is the Secretary of the Board of Trustees of Kalamazoo Valley Community College, Counties of Kalamazoo, Barry, Calhoun, St. Joseph, and Van Buren, Michigan, and that the foregoing is a true and exact copy of a Resolution adopted by the Board of Trustees of the Kalamazoo Valley Community College District at its regular meeting on May 14, 2024.



CAROL J. FILLENWORTH
NOTARY PUBLIC, STATE OF MI
COUNTY OF VAN BUREN
MY COMMISSION EXPIRES Aug 2, 2024
ACTING IN COUNTY OF *Kalamazoo*



Julia Buck, Secretary
Board of Trustees

**Kalamazoo Valley Community College
Levy Resolution**

WHEREAS, the Board has adopted a budget for the 2024-2025 fiscal year in order to adequately fund the educational program of the Community College District; and

WHEREAS, the Board is required by law to determine the total taxes required by the 2024-2025 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.7729 mills shall be levied in 2024 on all property within the Community College District for general operating purposes.
2. The president of the college, or his designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.
3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage may be reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

Dated: May 14, 2024



Julia Buck, Secretary
Board of Trustees

The resolution was declared ADOPTED by the following roll call vote:

AYES: 7 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0

CERTIFICATE

The undersigned does hereby certify that she is the Secretary of the Board of Trustees of Kalamazoo Valley Community College, Counties of Kalamazoo, Barry, Calhoun, St. Joseph and Van Buren, Michigan and that the foregoing is a true and exact copy of a Resolution adopted by the Board of Trustees of the Kalamazoo Valley Community College District at its regular meeting on May 14, 2024.



CAROL J. FILLENWORTH
NOTARY PUBLIC, STATE OF MI
COUNTY OF VAN BUREN
MY COMMISSION EXPIRES Aug 2, 2024
ACTING IN COUNTY OF *Kalamazoo*



Julia Buck, Secretary
Board of Trustees